

**MINUTES OF A REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF BRADBURY,
HELD ON TUESDAY FEBRUARY 16, 2010 AT 7:00 PM
IN THE COUNCIL CHAMBERS AT CITY HALL
600 WINSTON AVENUE, BRADBURY, CA 91008**

CALL TO ORDER/PLEDGE OF ALLEGIANCE: The regular meeting of the City Council of the City of Bradbury was called to order by Mayor Barakat at 7:02 PM.

ROLL CALL: PRESENT: Mayor Barakat, Mayor Pro-Tem Hale, Councilmembers Guthrie, Lathrop and Lewis

ABSENT: None

STAFF: City Manager Keith, City Attorney Reisman, Deputy City Engineer Gilbertson, City Clerk Saldana and Management Analyst Petsas

APPROVAL OF THE AGENDA: Mayor Pro-Tem Hale made a motion to approve the agenda to proceed with City business. Councilmember Lewis seconded the motion which carried unanimously.

DISCLOSURE OF ITEMS REQUIRED BY GOV. CODE SECTION 1090 & 81000 ET SEQ.: In compliance with the California Political Reform Act, each City Council Member has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision making process concerning agenda items.

City Attorney Reisman reported that he was not aware of any conflicts of interest with regard to any of the items on the agenda.

PUBLIC COMMENT: Cathy and Sarah Eckstorm 663 Valle Vista, Duarte, presented the City a plaque thanking them for its sponsorship of the AYSO Region 2 Soccer team.

CONSENT CALENDAR: All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Council Member request otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar are deemed to be "to waive further reading and adopt."

- A. Minutes - Regular City Council Meeting of January 19, 2010
- B. Minutes-Adjourned City Council Meeting of January 28,2010
- C. Financial Statement for the month of January 2010
- D. Resolution No. 10-06: Demands & Warrants for February 2010
- E. Adoption of Resolution No. 10-08 Approving the appointments to the San Gabriel Valley Council of Governments
- F. City Hall Sewer Connection Shields Sewer Contracting Payment

G. Award of Bid-City Wide Slurry/Cape Seal Project

CORRECTION TO MINUTES

Councilman Lathrop noted that on page 3 of the January 19, 2010 Council meeting minutes a statement attributed to Councilman Lewis was in fact made by Councilman Lathrop.

Councilmember Lathrop pulled Item G from the Consent Calendar for discussion.

Deputy Engineer Gilbertson presented the staff report for Item G and noted that only one bid was received for the project. He contacted other providers and asked why they didn't bid it and they stated that it was due to the overall size of the project. RKA compared unit prices in the report and noted that Bradbury has the highest unit costs compared to surrounding slurry seal projects. Engineer Gilbertson noted that due to the way slurry sealing takes place, contractors can not work one full day and have to space it out over time. Due to the low amount of streets in the City of Bradbury, this is why the costs are so high.

Councilman Lathrop expressed his surprise that only one bid came in during this period. Additionally, Councilman Lathrop felt that he would like to wait and get more bids. City Manager Keith reminded the Council that there was a time limit for use of funds of approximately 18 months.

Councilman Lathrop inquired if this project could be rolled into the Mt. Olive resurfacing. Engineer Gilbertson stated that it couldn't because the Mt. Olive project would be a "resurfacing" that requires grinding machines, pavers rather than the slurry seal machines that would be required for this project.

**MOTION TO APPROVE
CONSENT CALENDAR:**

Councilmember Lathrop moved to approve the Consent Calendar as amended. Including rejecting the Bid in Item G and rebid the project. Councilman Lewis seconded the motion, which was carried by the following roll call vote:

AYES: Mayor Barakat, Mayor Pro-Tem Hale,
Councilmembers Guthrie Lathrop and Lewis

NOES: None

ABSENT: None

**PUBLIC HEARING-
RESOLUTION NO. 10-07
COMMUNITY
DEVELOPMENT BLOCK
GRANT (CDBG) PROPOSED
PROJECT FOR PROGRAM
YEAR 2010-2011**

City Manager Keith stated that under the Los Angeles Community Development Commission's CDBG program, cities may exchange CDBG funds with other interested cities if funds cannot be expended for an eligible CDBG program activity. CDBG funds may be exchanged for general funds (or other types of revenue such as redevelopment funds or gas tax money). CDBG funds are typically exchanged at a discount because of the regulatory burden assumed by the purchaser. The City of Bradbury's unspent, unallocated balance of \$3,468 in Community

Development Block Grant (CDBG) funds available during the upcoming 2010-2011 CDBG program year may be exchanged with another CDBG participating city.

ANALYSIS:

The exchange or "sale" of CDBG funds require that the seller (i.e. the City of Bradbury) contact the Community Development Commission (CDC) which notifies all participating cities that CDBG funds are available to purchase. Typically, CDBG funds are sold at a discounted rate (\$0.50-\$0.60 for every CDBG dollar sold) due to the regulatory burden assumed by the purchaser. The purchaser "buys" CDBG funds with General or other Unrestricted Funds, this allowing the seller to use these funds at its discretion without any federal regulatory requirements. For the City of Bradbury, a sale of \$3,468 in CDBG funds, with an exchange rate \$0.55 per CDBG dollar will result in new revenue of \$1,907.40.

In order to complete the transaction, cities negotiate the exchange/purchase rate, sign an agreement and adopt an implementing resolution. The agreement and resolution are forwarded to the Community Development Commission for review and approval by the Los Angeles County Board of Supervisors. Upon Approval by the Los Angeles County Board of Supervisors, the CDC transfers the CDBG funds from the seller to the buyer's funding pool. The buyer then sends the agreed payment to the seller. A confirmation letter acknowledging the completion of the transaction is sent to both cities.

For the past seven years, the City of Bradbury has successfully completed the exchange of its CDBG funds with various cities including West Hollywood, San Fernando, and Hawaiian Gardens. The Community Development Commission notified the City of Bradbury that the City of La Mirada is interested in exchanging funds for the upcoming CDBG Program year. Staff has tentatively negotiated a return rate of \$.55 for each CDBG dollar exchanged.

FINANCIAL REVIEW:

The City may receive approximately \$1907.40 in unrestricted revenue.

RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 10-07 approving the exchange of the City's FY 2010-2011 CDBG Program Year allocation of \$3,468 for unrestricted funds and authorize the City Manager to execute the necessary documents to exchange the funds with the City of La Mirada

PUBLIC HEARING OPENED:

Mayor Barakat opened the public hearing and invited those wishing to speak to come forward and be heard.

PUBLIC HEARING CLOSED:

There being no public testimony, Mayor Barakat declared the public hearing closed.

**MOTION TO APPROVE
RESOLUTION
NO. 10-07:**

Mayor Pro-Tem Hale made a motion to adopt Resolution No. 10-07 approving an agreement between the City of Bradbury and the City of La Mirada Regarding the exchange of Community Development Block Grant Funds (CDBG) for the Fiscal Year 2010-2011. Councilman Lewis seconded the motion which was carried by the following roll call vote:

AYES: Mayor Barakat, Mayor Pro-Tem Hale,
Councilmembers Guthrie, Lathrop and Lewis

NOES: None

ABSENT: None

**ITEM #3: APPROVAL OF
PROFESSIONAL SERVICES
AGREEMENT WITH RKA
ENGINEERING SERVICES
TO PROVIDE DESIGNS FOR
THE EXTENSION OF THE
MOUNT OLIVE PEDESTRIAN
PATHWAY:**

The City Council recently approved a contract with Quality First Concrete to install a pedestrian pathway along Mount Olive Drive from Woodlyn Lane to 615 Mount Olive Drive. At its last meeting the City Council requested staff to explore the feasibility of extending the pathway to Gardi Street

In order to provide these options to the City, the City Council the City must enlist the professional services of an Engineer who specializes in traffic safety. Staff has requested a proposal from the City Engineer to perform such a service.

ANALYSIS:

The City Engineer's proposal includes two additional alternative concepts for review by the City Council, studies, agenda reports, attending public meetings and cost estimates for a fee of time and materials not to exceed \$4,277.

CEQA:

Staff has determined this project to be Class 1 categorically exempt per Section 153019 (C) of the CEQA Guidelines. Section 15301 (c) exempts repair and maintenance projects from the provisions of CEQA within existing streets, sidewalks gutters and similar facilities so long as the project does not involve the removal of scenic resources or historical buildings.

FINANCIAL REVIEW:

The City has been using its Proposition C Reserve Funds and Measure R (County ARRA Swap) funds for this project. There are currently enough funds in the Measure R account to pay for the initial design of the southern most portion of the project.

PUBLIC HEARING OPENED:

Mayor Barakat opened the public hearing and invited those wishing to speak to come forward and be heard.

PUBLIC COMMENT:

Mr. Richard Pycz, 1157 Lemon Avenue, stated that this has been an issue for 13 years and the main thing was always safety and the cars will driving with blind curves. Whether we put in bulb outs or sidewalks, the people who already have these trails in their front yard would have an interest and could have more concerns. If the Engineer comes up with the plans, these could in turn alleviate their fears. Don't we want to complete this project before

slurry seal? We should set a time constraint, like 100 days.

Mr. Arno Gemeinhardt, 615 Mount Olive Drive, stated that he didn't want the trail in the beginning but after he spoke with the City Manager he agreed. Those who wanted trails to walk to school, still walk on the street. He has noticed increase in people walking their dogs.

Mr. Misik, 645 Mt. Olive Drive, felt that danger in the area is not great enough to be putting in a walking trail. Upper portions of Mount Olive have more room to give for a walking trail and we don't in the Southern portion, it will in fact hurt property values. The City Council should honor the issues of the community and not put in walking trail.

Mrs. Misik of 645 Mount Olive Drive said she sees the value of trail. It's more of a respect issue that she with the process. It feels like the project is being shoved down our throats and to get started right away. She isn't aware of an easement on her property and finds it odd that land she is maintaining is the property of the City of Bradbury. It's taking the property and shoving it down their throats. She wants acknowledgement of the project and a willingness to work with the residents rather than just convincing the residents that it will work.

PUBLIC HEARING CLOSED: There being no further public testimony, Mayor Barakat declared the public hearing closed.

STAFF RECOMMENDATION Staff recommended that the City Council review the proposal by RKA Consulting Group and provide further direction to staff.

DISCUSSION Mayor Pro Tem Hale asked if we could put bulb outs so as to keep yards, Engineer Gilbertson said it would be difficult, but we will analyze the options to see what would work best.
Mayor Pro Tem Hale: could we revisit the bulbouts in the North, City Manager Keith said we could if the council would like to, but it would need to be addressed in a future meeting

Councilman Lathrop stated he was not in agreement with the Council but Council agreed to move forward with the project without talking to people, similar to the City Hall project. He stated he knows that people in his District don't want it to happen because it is in their front yards, and are unsure of how it would change and bring people in that they don't know. The trail wasn't to become a recreation trail.

Councilman Lathrop stated he would like time to think of concepts and not act in a vacuum, and look at concerns such as installing sidewalks in the lower area. Councilman Lathrop said the Council is rushing into this as if we have an absolute need to install this trail. Councilman Lathrop stated he is not convinced that his

District wants it and is afraid of the burdens this could bring by making this a recreational trail rather than pedestrian trail.

Councilman Guthrie stated he thought this project was brought on because of cars flying down Mount Olive and pedestrians walking in the street. Additionally he thought this project was initiated because Councilman Lathrop brought it to the table.

Councilman Guthrie stated he does not have a problem with the suggested community meeting with District residents but we have identified a problem (traffic) and only partially solved it.

Mayor Pro-Tem Hale stated we need an action plan, if we want to do something, even if it is do nothing; we still need the Engineer to provide the study to determine that. We need a plan to beat around to decide from. The area Mayor Pro-Tem stated as it is now with the lower portion not having some access is half dressed and the area has so much potential.

Councilman Lathrop stated that he is committed to get consensus among the residents and not let the project die. The original issue was the blind curves and the pedestrians that walk along those streets in the northern portions of Mount Olive, now these problems have been solved. On the lower portions of the street the pedestrians can see approaching cars in time and therefore don't need a trail.

Mayor Pro-Tem Hale ask of Councilman Lathrop don't you need a plan, to even determine what won't work?

Councilman Lewis stated we did our best work when we placed something on the board and could from there determine what we liked. If the Engineer does a plan then we could move pieces around and re-direct staff then.

Councilman Lathrop mentioned that in his District meeting he asked if anybody wanted this project to happen and no one said yes. The residents expressed concern of who would be coming into the neighborhood. It would be like the Bradbury Estates having their gates with a pedestrian entrance inviting residents to come in. He doesn't want every person walking through the area

Mayor Barakat stated that this was the same discussion that the Council had when installing the Royal Oaks Drive North trail and nothing negative happened.

Councilman Lathrop replied that no one said they needed this trail to go through.

Mayor Barakat then stated any project would have tremendous turnout of those opposed, but not of those people who are in

support of it. Maybe we need to promote this through our newsletter and other means.

Councilman Lathrop asked Mayor Barakat why notice everyone of the issue, Mayor Barakat responded that everyone walks the trails.

Mayor Pro-Tem Hale said he liked Councilman Lewis' idea of getting a plan and sticking it on the board and then discuss it and then critique it from there that would be an effective way of getting it done.

Mayor Pro-Tem Hale said maybe having a base map and then have the facts and then from there red line it, hash it out and come up with ideas.

Councilman Lewis stated that if we let RKA do their work first, it would allow for time savings and efficiency because if we didn't have plan we would have to turn down so many projects because it might be impossible after the fact.

Councilman Lathrop requested that staff send letters to people along the trail and set a meeting to get feedback from the residents.

Mayor Barakat asked why don't we have the Engineer come to one of the meetings to get an idea of what people are saying.

Councilman Guthrie asked if there were any time constraints for this project. City Manager Keith stated there were no time issues.

Councilman Lathrop stated he thinks that there are ways of enhancing Mount Olive that they would like. I am not going to come here and design their street for them.

Mayor Barakat remarked that it's your (Councilman Lathrop's) District, but it's all of ours money. We need to be concerned of the greatest good for the residents. Councilman Lathrop responded if in the end it is going to cause misery and suffering, then why are we doing it?

Mayor Pro-Tem Hale stated every councilmember knows their own District best, but when I look at the views of an area, there are times when a councilman can "chime" in and come up with some unique ideas and the biggest struggle is are we going to do anything.

Councilman Guthrie asked Councilman Lathrop if he would prefer to have a community meeting before meeting with the engineer? Councilman Lathrop responded we need to get a concept before meeting with Engineers.

Councilman Guthrie asked about working towards reducing parking reductions as a method rather than building on people's property.

Councilman Lathrop responded that putting in a sidewalk on one side, similar to Gardi Street is his favorite, but we haven't talk to neighbors. Narrow out the street add sidewalk and allow parking on one side. Before looking at feasibility we should come up with options from the neighbors. By doing this we don't say Bradbury is open for recreation, rather we say with sidewalks that you can get to that trail from here. People are afraid of undesirables; with sidewalks you would not be inviting those people. It could be an unfounded fear for all we know.

Councilman Lewis stated out of respect for Councilman Lathrop, I don't think it's unreasonable to hold a community meeting within the next 4 weeks, get the ideas of the residents with the engineer at the meeting, then come up with ideas and put those on the boards and then deconstruct and make revisions.

City Manager Keith stated she wanted to make sure she understood the opinions the councilmen were expressing which were: Have the City Engineer attend the community meetings, glean from it, then come to Council with concepts as from the meetings and engineering concepts and minimum standards.

Councilman Lewis stated that he wanted to make sure to send out letter to District 4 and everyone on Mount Olive, if they aren't interested, than they won't show up. Councilman Lathrop agreed with this but staff and the City Council should meet with residents along the trail before doing so.

Mayor Barakat added to make sure to include in that list those who have had the trails already installed along their property.

MOTION TO APPROVE:

Following discussion, Councilman Lewis made a motion to approve this contract for \$4,277 and direct staff and RKA Engineering to conduct community meetings within 90 days with those along Mount Olive Drive and the surrounding areas to gain input on ideas for traffic calming and pathways then report back to City Council with different options of design and for further direction on how to proceed.

Councilman Guthrie seconded the motion which was carried by the following roll call vote:

AYES: Mayor Barakat, Mayor Pro-Tem Hale and Councilmen Guthrie, Lathrop and Lewis.

NOES: None

ABSENT: None

ABSTAIN: None

**ITEM #4 LANDSCAPING
ENHANCEMENTS TO THE
TRAIL ALONG BRADBURY
WASH:**

Staff presented options to the City Council regarding the tree availability and cost for the area along the Bradbury Wash and to receive direction from the City Council on how to proceed.

ANALYSIS:

The City Council requested that staff look at planting more mature trees with larger canopies as compared to the 15 Gallon Engelmann Oaks trees that were planted in the Fall of 2009 along the City's border with Duarte just south of the Los Angeles County Flood Control Channel.

Staff conducted research as to the cost of Engelmann and Blue Oak trees in 24" box sizes and found there to be a very limited number of suppliers in California. In researching Blue Oak trees, staff found there is only one nursery in California that is willing to sell the size of trees requested by the City. Staff also decided to find out the availability of 24" Engelmann Oak trees and found one nursery in Northern San Diego County that had trees available and was willing to sell to Bradbury.

The Blue Oak trees that are available for purchase are currently at a height of 6 feet and have a coverage (or spread) of 6 feet, the Engelmann Oak trees available for purchase are at a height of 6 feet and have a coverage (or spread) of 4 feet.

In consultation with Swire Siegel Landscape Architects, a firm located in La Canada Flintridge, staff confirmed that the survivability rate of oak trees in 24" box size or larger decreases dramatically during the first years after planting. Swire Siegel is a firm that specializes in natural drought tolerant landscape projects

It is critical to this project's survival to choose plants or trees that are native in nature and drought tolerant. The soil around the wash is quite compacted and the City of Bradbury is not intending to install an irrigation system.

Swire Siegel also suggested as an alternative to the Oak trees that the City consider looking at planting various forms of drought tolerant landscaping in between the trees as a more cost efficient, yet effective and attractive way in shielding the trail from the wash. The firm has experience in designing effective landscaping by using native drought tolerant landscaping and provided the City with a palette of plants that would be appropriate for the area

These plants or trees would be planted in the Fall of 2010 because it is the best time for these types of plants to be introduced to the soil. In addition, by planting during this time the City would be taking advantage of the fact that there is already a contract with Gothic Grounds Management to water the trees that

are currently planted along the trail.

ALTERNATIVES:

Staff prepared several options for the Council to consider.

1. The City Council may direct staff to pursue the drought tolerant landscaping option and pay for the purchase and installation through the Parks and Landscape Maintenance account.
2. The City Council may direct staff to pursue the purchase of either the Blue or Engelmann Oak trees for the Bradbury Wash.
3. The City Council may determine to do nothing with the issue and continue to a later date as deemed necessary.

DISCUSSION:

Mayor Pro-Tem Hale stated that he would prefer planting 15-Gallon trees over 24-inch box trees.

City Manager Keith stated that 15 gallon trees cost around \$80 not including the cost of installation. City Manager Keith also stated that the City could take advantage of the fact that we already have a contract for maintenance with Gothic Landscaping Maintenance.

Mayor Barakat stated that he doesn't want bushes planted because people can hide in them and pose a security threat to those walking.

Councilman Lathrop stated that he wouldn't mind using just the smaller plants listed and then maybe add granite and rocks to add contrast.

Councilman Lewis asked what the minimum distance plants had to be located away from the Wash fence. City Manager Keith stated it was 7 feet minimum away from the fence.

Mayor Pro-Tem Hale stated a 15-gallon size would be better suited for this area because they would be not be 'root bound' like those trees in a 24 inch box.

Councilman Guthrie Asked about the area in Duarte similar to Bradbury along Royal Oaks Drive and if the City could plant trees similar to those. City Manager Keith stated those areas have irrigation lines unlike the Bradbury Wash area up for discussion tonight.

Councilman Lathrop stated the Council shouldn't act like we put the wrong trees in; we need to wait and let them grow.

Mayor Barakat stated that this type of project would be perfect for an Eagle Scout to complete because of the time this project would take and the time the Eagle Scout needs to put in for their project.

MOTION TO DIRECT STAFF

Mayor Pro-Tem Hale made a motion to direct staff to postpone making a decision until Mayor Barakat could find an Eagle Scout and bring back the item at that time. Councilman Lathrop seconded the motion which was carried by the following roll call vote:

AYES: Mayor Barakat, Mayor Pro-Tem Hale, Councilmembers Guthrie, Lathrop and Lewis

NOES: None

ABSENT: None

ABSTAIN:

**ITEM # 5
Fiscal Year 2009-2010 Mid-Year Budget Review and Adoption of Resolution No. 10-09 Approving Budget Adjustments for Various Accounts Mid-Fiscal Year 2009-2010**

The purpose of this item is to present to the City Council with a comprehensive review of the City's budget mid-fiscal year, December 31, 2009. This financial review is undertaken to ensure that the estimated revenues and other available resources are sufficient to defray planned expenditures. The City Council must approve amendments of the adopted budget by resolution.

ANALYSIS

As the organization approached the middle of the fiscal year, City staff evaluates the adopted budget, revenue projections and economic conditions for the remainder of the fiscal year. It is standard procedure to perform a mid-year budget review of the City's budgetary and financial position to ensure any deviations from the initial budget projections are proactively addressed. Staff also reviews requests for appropriations to address new priorities which are unfunded or underfunded.

This report covers all City funds and contains financial summaries as well as reports concerning the status of the objectives committed to in the work plan and budget. Although we tend to focus on the General Fund, since this represents the bulk of the City's operations, the City also has several special revenues and projects affected by the current economic climate. The City has had a long history of conservative financial performance and continues overall to be in a good position to move forward.

These are the following amendments that are needed to amend the 2009/2010 operating budget:

General Fund Expenditures

Animal Control	\$1,800.00
Special Projects Fund	
Lemon Ave/Royal Oaks North Trail	\$20,000.00

Royal Oaks School Gate Project	<u>\$4,873.15</u>
Total	\$26,673.15

Grant Revenue	
AQMD Tree Planting	<u>\$6,662.88</u>
TOTAL	\$6,662.88

FINANCIAL REVIEW: Adoption of these mid-year adjustments will increase the City's overall General Fund estimated expenditures by \$26,800.

PUBLIC NOTICE PROCESS: This item has been noticed through the regular agenda notification process. Copies of this report are available at City Hall.

RECOMMENDATION: Staff recommended that the City Council adopt Resolution No. 10-09 amending the FY 2009-10 budget adjusting expenditures and revenues.

PUBLIC HEARING OPENED: Mayor Barakat opened the public hearing and invited those wishing to speak to come forward and be heard.

PUBLIC HEARING CLOSED: There being no public testimony, Mayor Barakat declared the public hearing closed.

MOTION TO APPROVE RESOLUTION NO. 10-09: Councilman Lewis made a motion to adopt Resolution No. 10-09 amending the 2009/10 Operating Budget. Mayor Pro-Tem Hale seconded the motion which was carried by the following roll call vote:

AYES: Mayor Barakat, Mayor Pro-Tem Hale, Councilmembers Lathrop and Lewis

NOES: None

ABSENT: None

ABSTAIN: Councilman Guthrie

ITEM # 6: CITY COUNCIL RETREAT It is recommended that the City Council provide staff direction regarding establishing a date and process for a City Council Goal Setting Workshop.

ANALYSIS The City Council's retreat sets aside time for councilmembers to clarify their thinking on the future of the City and identify the primary goals and policies in the upcoming year to achieve the City's vision. A retreat is a rare opportunity for the City Council to focus quality time on a limited number of important issues facing the community. The main purpose of a retreat is to offer the City Council an opportunity to accomplish work that can't be done through routine meetings.

FINANCIAL REVIEW In an effort to assist the City Council with meaningful discussion

on this item staff researched two companies conducting these types of workshops in the San Gabriel Valley

Management Partners

They assign a professional former City Manager with the expertise to carry out individualized strategic planning and goal setting. The Senior Manager assigned to Bradbury has worked in several cities in the San Gabriel Valley and is familiar with the areas. The approach recommended includes meeting with the Councilmembers ahead of time individually to set the agenda and priorities. The results of these meetings set the agenda for a half day workshop with the City Council and City Manager, followed by a summary report and action steps to be taken. The proposal received from Management Partners was for a fixed-fee of \$4,500

Marilyn Snider, Facilitator-Snider and Associates

Ms. Snider's firm conducts strategic planning sessions for many cities in the San Gabriel Valley, including the bi-annual San Gabriel Valley Council of Governments Strategic Planning Workshop. Her method is very structures with missions, objectives, goals and timelines. Her services run approximately \$5,000 to \$6,000 a day.

Staff also spoke to Don Hopper who is willing to facilitate the workshop similar to those in the past for a fee of \$750.

DISCUSSION:

City Manager Keith stated that Don Hopper was not available in April. Mayor Bakarar asked if Mr. Hopper was available in March and that Don Hopper was the best suited for this because he knows the City Council.

Councilman Elect Pycz stated that the first week of May would be good for him. Mayor Pro-Tem Hale stated that the End of April into the beginning of May would be difficult because of the Kentucky Derby.

City Manager Keith stated that staff would need information from that retreat so that the 2010-2011 Fiscal Year budget could be drafted.

MOTION TO DIRECT STAFF:

Mayor Pro-Tem Hale made a motion to direct staff to find out what time would work for Don Hopper to facilitate the meeting and then confer with the Councilmen and Mr. Pycz as to an agreeable time for it to be held. Mayor Pro-Tem Hale seconded the motion which was carried by the following roll call vote:

AYES: Mayor Barakat, Mayor Pro-Tem Hale, Councilmembers Guthrie, Lathrop and Lewis

NOES: None

ABSENT: None
ABSTAIN: None

**ITEM #7: REVIEW OF
CONFLICT OF INTEREST
FORM 700**

At its last meeting, the City Council requested a review of the Form 700-Statement of Economic Interests by the City Attorney.

The City Attorney provided an oral review of the updates including the cost of living adjustments and changes on to define if one may have financial interests in the City for which they serve. Now the definition has been expanded to include areas within the City boundaries and an additional two miles surrounding the boundaries.

If an elected official is to serve on a board or commission that oversees a region larger than the City's jurisdiction, then they must file an additional Form 700 with that organization disclosing all interests within that organization's jurisdiction.

DISCUSSION

Mayor Barakat asked at what point one has to disclose a gift that they have received. The City Attorney responded that any gift received must be disclosed, even including wedding gifts if an elected official gets married during their tenure in office. Additionally, the gift limit per year from any one contributor is \$450.

Mayor Barakat then asked about disclosing transportation gifts. City Attorney Reisman responded that an elected official must disclose gifts totaling \$2,000 and over.

Councilman Lathrop expressed his annoyance in these expanded procedures and asked when the forms were due. City Attorney Reisman responded that they were due April 1, 2010.

**MATTERS FROM THE
CITY MANAGER:**

City Manager Keith formally introduced the new Management Analyst Jeremiah Petsas to the City Council.

MATTERS FROM THE CITY COUNCIL:

MAYOR PRO-TEM HALE:

Mayor Pro-tem Hale noted that the City needs to install more reflectors on the traffic calming bulb-outs and medians along Mount Olive Drive

**COUNCILMEMBER
LATHROP:**

Councilman Lathrop scheduled a community "walk to the top" on Mount Olive Drive for March 16 at 5:00 pm to take advantage of the extra daylight due to daylight savings time and asked staff to publish the event accordingly.

**COUNCILMEMBER
GUTHRIE:**

Nothing to Report

COUNCILMEMBER LEWIS:

Councilmember Lewis stated that the next Emergency Response

Committee (ERC) Meeting will be held on Thursday, February 18, 2010 at 7:00 PM at City Hall and he would unfortunately have to miss it.

MAYOR BARAKAT:

Mayor Barakat stated that the traffic officer assigned to Bradbury was doing a wonderful job and mentioned the fact that the City gets a percentage of the fines received.

ITEMS FOR FUTURE AGENDAS:

Mayor Pro-Tem Hale asked for a proposal from RKA for the Northern section of the trail.

CLOSED SESSION:

Mayor Barakat adjourned the meeting to a Closed Session regarding conference with legal council to discuss (1) Pending Litigation/Application of California-American Water Company to Increase Revenue pursuant to California Government Code Section 54956.9(a) and (2) Personnel/Evaluation of Performance (Title: City Manager) pursuant to California Government Code Section 54957.

RECONVENE OPEN SESSION AND ANNOUNCE ANY ACTION TAKEN:

The open session was reconvened and City Attorney Reisman reported that the City Council met in Closed Session to discuss existing litigation (Cal-Am Rate Case) and personnel matters.

The Personnel/Evaluation of Performance (Title: City Manager) was moved to the March 16, 2010 meeting.

ADJOURNMENT:

At 9:45 pm Mayor Barakat adjourned the meeting to Tuesday, March 16, 2010, at 7:00 PM.

MAYOR – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY