

**MINUTES OF A REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF BRADBURY AND CLOSED SESSION IMMEDIATELY FOLLOWING,
HELD ON TUESDAY, MARCH 15, 2011, AT 7:00 PM AT THE BRADBURY CIVIC CENTER, 600
WINSTON AVENUE, BRADBURY, CA 91008**

- CALL TO ORDER:** The meeting of the City Council of the City of Bradbury was called to order by Mayor Hale at 7:04 PM.
- ROLL CALL:** PRESENT: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Lathrop, Pycz and Barakat
- ABSENT: None
- STAFF: City Manager Keith, City Attorney Reisman, Deputy City Engineer Gilbertson, City Planner Meyer, City Clerk Saldana and Management Analyst Petsas
- APPROVAL OF THE AGENDA:** Councilmember Lewis made a motion to approve the agenda, Mayor Pro-Tem Lewis seconded the motion which was carried by the following roll call vote:
- AYES: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Lathrop, Pycz and Barakat
NOES: None
ABSENT: None
- DISCLOSURE OF ITEMS REQUIRED BY GOV. CODE SECTION 1090 & 81000 ET SEQ.:** In compliance with the California Political Reform Act, each City Council Member has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision making process concerning agenda items.
- Councilmember Barakat stated that he would have to recuse himself from Item 5 due to his home's proximity to the Civic Center.
- City Attorney Reisman reported that he was not aware of any other conflicts of interest with any of the items on the agenda.
- PUBLIC COMMENT:** None
- CONSENT CALENDAR:** All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Council Member request otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar are deemed to be "to waive further reading and adopt."
- A. Minutes - Regular City Council Meeting of February 15, 2011
 - B. Financial Statement for the month of February 2011
 - C. Resolution No. 11-05: Demands & Warrants for March 2011
 - D. Resolution No. 11-06 Declaration of Surplus Property
 - E. Award of Street Sweeping Agreement to Burrtec Waste Industries
 - F. Adoption of the City of Bradbury Emergency Operations Plan
 - G. Resolution No. 11-07: Supporting the Southern California Association of Governments (SCAG) "Business Friendly Principles"

- H. Resolution No. 11-08: Approval of a Reciprocal Agreement between the City of Bradbury and the Franchise Tax Board (FTB)
- I. Approval of City Hall Copier Lease Contract
- J. Mid-Year Budget Review for Fiscal Year 2010-2011, Adoption of Resolution No. 11-09 Approving Budget Adjustments for Various accounts Mid-Fiscal Year totaling \$6,121,71.

DISCUSSION:

Councilmember Lathrop asked that the Surplus items being determined tonight be given to non-profit groups that we have given cash donations to in the past.

Councilmember Lathrop also had a question on the Burrtec contract for street sweeping, specifically the part of the contract in regards to why the not to exceed cost is \$25,000. He suggested a lower amount of \$11,000 total for the five years.

Finally, Councilmember Lathrop requested that the new sections of the Emergency Operations Plan being adopted tonight be posted on the website for public comment and to make changes if needed.

MOTION TO APPROVE CONSENT CALENDAR:

Councilmember Lathrop moved to approve the Consent Calendar as amended. Mayor Pro-Tem Lewis seconded the motion, which was carried by the following roll call vote:

AYES: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Lathrop, Pycz and Barakat

NOES: None

ABSENT: None

ITEM #2: DISCUSSION-DUARTE UNIFIED SCHOOL DISTRICT 'STATE OF THE DISTRICT'

Board President Pam Kawasaki and New Superintendent Dr. Terry Nichols introduced themselves and made a presentation on the State of the District.

President Kawasaki introduced herself to the City Council and audience and stated that the recently approved \$62 Million Bond. Andres Duarte broke the 800 API index. Beardslee has been able to put a projector and computer into each classroom. Maxwell has started a new program to bring Parents into the classroom and have the parents teaching classes such as woodworking, sewing and cooking. By bringing the parents into the school it helps the parents become more involved with the success of their kid's education.

Royal Oaks Elementary has been invited to submit to the State for their distinguished award program. Royal Oaks is one of 33 schools in the entire state that has been invited to the process. Valley View Elementary received a state award in November.

Mount Olive Alternative has introduced MOOSE and has received grants for greening and sustainability for different programs.

Duarte High School introduced three new academies: Freshmen Academy for helping new students get through the process of entering High School, Business Arts and Entertainment Academy and a Health, Science and Engineering academy.

Duarte High School students for the first time have had the opportunity to enter a program that when they graduate will also have one year of college. DHS is the only school in the San Gabriel Valley offering this program.

Duarte High School made the most growth in API scores in the San Gabriel Valley. All of the other schools in the School District, including Royal Oaks have made 20-40 point gains in API testing.

DUSD has a 1% dropout rate and 82% of students go onto secondary schools which include Junior Colleges, 4 year universities and Trade Schools.

Dr. Nichols introduced himself and said he is glad to be back in the area. He left to be Superintendent of another District before coming back to DUSD. He stated he is excited about the progress and is thrilled for the future. Every child in the District needs to be recruited to a good college.

DUSD is looking at bringing programs to keep kids in the school and one of the programs is through the International Baccalaureate as well as early college programs with Citrus College.

The bond that recently passed and its focus will be the biomedical field. Labs will be designed to introduce kids to the field and partnering with City of Hope and JPL.

The City of Hope holds 4 positions for students to employ in different roles within the organization. JPL allows for Seniors as well as other students to explore what life is like working there and is something that will be growing greater.

DISCUSSION:

Councilmember Barakat asked how the scores compared to the Monrovia District's scores. Board President Kawasaki has said we (DUSD) are right in the middle of the schools, except for San Marino which has always had higher scores. Monrovia is investing \$45 Million in their schools which could make their scores improve.

Councilmember Lathrop asked what the status of the Bond was in terms of spending and implementing. Dr. Nichols stated that they have begun working with the architect for new improvements and working with the Bond Underwriter at the April Board meeting and begin passing the bond resolutions. The process of selling bonds begins in June 2011. From the selling of bonds to actual construction the process will take approximately 18 months due to the complex state approval process.

Councilmember Lathrop asked when the oversight committee will form. Dr. Nichols stated that the District is still receiving applications and encouraged people to apply. The committee will be formed in mid to late April. It is opened to everyone in the DUSD community. Some committee members will be appointed by individual board members and some will be at large members.

**ITEM #3: DISCUSSION-TREE
REMOVAL REQUEST OF 14**

The property owners at 645 Mount Olive Drive contacted the City, expressing concern over the 14 Palm Trees located in the public right-

PALM TREES AT MOUNT OLIVE DRIVE AND GARDI STREET

of-way in front of their property wrapping around to Gardi Street. The request was for the City's consideration to remove all of the trees due to their potential hazards.

Palm Trees present several problems; First, these trees can grow into power lines, second the cost to maintain these types of trees is significantly higher than traditional trees, third is the danger when these trees die and their heads fall off. Finally, these trees present a fire hazard because they are viewed as "matches" because of their extreme height.

The trees in question are not currently causing any damage to public property or infrastructure nor are they dead, diseased or dying. However, the City could authorize the removal of the Palms for health and safety reasons if the City Council determines the Palm trees present a foreseeable risk of injury and liability to the public.

In consultation with the City Engineer and other cities' Engineering Departments, consensus is that while the Palm Trees can be dangerous in a fire and cost more to maintain, they rarely cause any problems of road bed damage or pipe breakage from the growth of their root systems.

Staff solicited three bids for the removal of the fourteen palm trees located Mount Olive Drive. The bids are broken down into the costs for removal of the tree to ground level and then the cost for "stump grind", the removal of the base of the tree and the lowest cost came in at \$4,500. These funds can be covered under the contingency amount available in the Mount Olive Pedestrian Project.

DISCUSSION:

City Manager Keith stated that the cost for one year of maintenance is the same as removing the trees.

Councilmember Barakat realizes that it wasn't the current homeowner who planted the trees, but the City has no money to remove the trees, but would like to do so. Mayor Pro-Tem Lewis stated that he disagrees and that these are the Cities trees and we must take care of them. Councilmember Pycz stated that other cities allow homeowners to take out the City trees at the homeowner's expense.

Mayor Hale asked if the City is liable if we ignore the request. City Manager Keith stated that the City is liable. Councilmember Barakat asked how often Palm Trees are trimmed. City Manager Keith stated once a year trimming is ideal.

Councilmember Lathrop stated that the City is just buying time if we delay this request. Councilmember Barakat stated that in that sense every tree is a potential Hazard.

Councilmember Lathrop asked if the City can plant other trees in their place because Bradbury is not a Palm Tree City. City Manager Keith stated that other trees can be planted and there are funds in the In-Lieu Planting Fund for the planting of new trees.

Mayor Hale asked if the City has funds in the budget for such work. City Manager Keith stated there is \$1,000 in tree emergencies

available, but these trees would be covered under the Mount Olive Project account

PUBLIC COMMENT OPENED: Mayor Hale opened up the meeting for Public Comment and invited those wishing to speak to come forward and be heard.

PUBLIC COMMENT: Mike Misik, 645 Mount Olive, stated that in wind storms and other weather situations, he is the one who typically picks up the loose palm fronds which can end up filling 4 to five green bins.

PUBLIC HEARING CLOSED: There being no more public testimony, Mayor Hale declared the public hearing closed.

MOTION TO DIRECT STAFF REGARDING THE PALM TREES Mayor Pro-Tem Lewis made a motion to direct staff to award the bid for tree trimming service to Rasmussen Tree Care in the amount of \$4,500. Councilmember Barakat seconded the motion which passed by the following roll-call vote :

AYES: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Lathrop and Barakat.

NOES: Councilmember Pycz

ABSENT: None

ABSTAIN: None

Motion Passed 4-1

ITEM #4: AWARD OF BID-MOUNT OLIVE DRIVE AND LEMON AVENUE RESURFACING PROJECT

The Mount Olive Drive and Lemon Avenue Resurfacing Project was advertised in January 2011 and bids were opened March 3, 2011. The project consists of \$191,00 square feet of full-width cold planning of the upper 2" of existing asphalt, the installation of 21,200 square yards of reinforced pavement fabric and 2,650 tons of asphalt overlay.

There were a total of 8 bids received for the project and bid amounts range from \$297,071.21 and \$373,780.17 with the lowest responsible bid submitted by Copp Contracting, Inc.

The total estimated costs are as follows:

Engineering Services (RKA)	\$22,000.00
Construction Contract (Copp Contracting Inc.)	\$297,071.21
Construction Contingency (10%)	\$29,707.12
Total Anticipated Construction Cost	\$348,778.33

There is \$270,296.33 available in the Proposition 1B funds. There is also \$62,390.00 in Measure R funds. An additional appropriation of \$16,092.40 from the General Plan will be required to cover the contingency of the project. The City has approximately \$166,000 in infrastructure reserves it could use to make the allocation.

DISCUSSION: Deputy City Engineer Gilbertson stated that they have received notification that Cal American Water is replacing portions of their water main that passes through the City. As a part of this work, they will be required to dig up portions of Spring Point Drive. Staff has confirmed that Cal Am will re-slurry the portions of the road they remove.

Mayor Hale asked if the \$29,000 contingency is required because he is concerned about dipping into the Infrastructure Reserves for that amount. He asked if it is possible to make the Contingency \$13,600 so that we don't have to use the reserved. Deputy City Engineer Gilbertson stated that the contingency amount is 10% of the total bid amount, and that it is possible to decrease the level. The concern is that the 10% is the industry wide standard used by government agencies and if the project should for some reason go above the bid amount, the 10% should cover it. If the contingency is lowered and the project addendum is above that contingency, the project would have to go on hold until City Council approval is given for the additional funds.

Deputy City Engineer Gilbertson stated that he has confidence in the contractor to do the work as bid, but the concern is that this project is funded in part by Proposition 1B monies which must be spent by the end of the fiscal year.

PUBLIC COMMENT OPENED: Mayor Hale opened the discussion for public comment and invited those wishing to speak to come forward and be heard

PUBLIC COMMENT: None

PUBLIC COMMENT CLOSED: There being no public testimony, Mayor Hale declared the public comment closed.

MOTION TO AWARD BID Mayor Pro-Tem Lewis made a motion to award a contract to Copp Contracting, Inc, reject all other bids and authorize City Engineering Services in the amount not to exceed \$22,000 to RKA Consulting Group for PS&E preparation, inspection and construction management. Councilmember Lathrop seconded the motion which passed by the following roll-call vote:

AYES: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Lathrop Pycz and Barakat.

NOES: None

ABSENT: None

ABSTAIN: None

Motion Passed 5-0

ITEM #5: DISCUSSION- CIVIC CENTER REMODEL PROJECT LANDSCAPE AND FENCE DESIGN

The City retained the services of Armstrong-Walker, Landscape Architects to design the landscaping for the Civic Center. The landscape architects have been directed to create plans in three phases. Phase I is the street frontage; Phase II is the Civic Center and Phase III is the Rear Park Area. A Landscape concept plan has been prepared. The estimated cost of the entire landscape project is \$76,229. Phase I of the landscape plan is estimated to cost \$31,639.80.

In order to complete the Phase I landscape design plans for the street frontage (westerly portion of the site), the landscape designers require direction from the City Council as to what type of fencing should be provided across the Winston Avenue Street Frontage.

Option A for the Fencing depicts the use of the existing 5 foot high

wrought iron fence and the addition of low monument sign identifying the Civic Center. The cost of the new wrought iron fence ranges from \$5,000 to \$6,000 and the cost of the sign has not been calculated.

Option B for the Fencing depicts the use of masonry pilasters and plastic rail fencing. The cost of the new fencing is estimated to be \$9,880 and the Cost of the masonry pilasters are estimated to cost \$7,000, they could be eliminated. The neighbor to the north is concerned that his existing 4 to 5 foot high chain like fence is insufficient to deter unauthorized access with this option.

Currently, there is remaining in the Construction contingency account \$15,991. To complete Phase I of the landscaping an additional \$15,649 will be needed. If the City Council desires to have a monument sign constructed as part of the landscaping effort, it is suggested than an additional \$25,000 be budgeted for the Phase I portion of the project.

DISCUSSION:

Councilmember Pycz asked if we have to pay prevailing wage for the installation of the fence. Deputy City Engineer Gilbertson stated that it does have to be paid since it is considered a public works project.

City Attorney Reisman added that nearly every project the City contracts for is required to pay prevailing wage. City Manager Keith stated that if the City Council tried to maneuver around prevailing wage laws, they would be opening themselves to legal challenges. City Manager Keith added that volunteers are exempt from the prevailing wage rules if they volunteer to do portions of the work.

City Manager Keith requested that the City Council provide direction to staff as to the Gate and fence for the entrance to City Hall.

Councilmember Lathrop stated that he would like to keep the wrought iron fencing to keep people out of the areas around the Civic Center building late at night.

PUBLIC COMMENT OPENED:

Mayor Hale opened for public comment and invited those wishing to speak to come forward and be heard

PUBLIC COMMENT:

Richard Barakat, 700 Braewood Drive, asked if he could address the City Council, even though he had to recuse himself from voting on the matter due to his home's proximity to the Civic Center. City Attorney Reisman stated he could.

Mr. Barakat stated that in conversations with residents along Winston Avenue, they have expressed support for the current type of fencing and would be against the plastic type fencing due to its inability to secure the property.

Steve Collins, 612 Winston, commended the City Council on the great work done on the new building and encouraged the Council to keep the same type of fencing. He stated that there have been a number of break-ins and the City Council should ensure that the Civic Center is not open in the front to allow people to break into the facility.

Nick Paziourous, 611 Winston Avenue, stated that he would prefer that the Civic Center be fenced in completely because he doesn't want the Civic Center to be broken into like his home was.

PUBLIC COMMENT CLOSED:

There being no more public testimony, Mayor Hale declared the public comment period closed.

DISUCSSION:

Councilmember Lathrop stated that the Civic Center is meant to look like the other houses on the street and wants to make sure there is no big sign added to the front.

Mayor Hale stated that he originally supported the idea of the split rail fence; however, he has mixed feelings after hearing from the neighbors and would be content with the current style of fencing.

The majority of councilmembers agreed that there does need to be a sign out front, something in similar size to the one at Lemon Avenue or Royal Oaks Drive North.

MOTION TO PROVIDE DIRECTION TO STAFF

Mayor Hale made a motion to direct staff to pursue option 1 fence style and make the gate a manual swing gate. Mayor Pro-Tem Lewis seconded the motion.

Councilmember Lathrop expressed concern at the cost being expended on the gate. City Manager Keith stated that they were not approving funds to be spent on the project tonight; rather, they are providing direction to staff so further research can be conducted to determine what fire department regulations exist for metal gates and fences.

Councilmember Pycz amended the motion to direct staff to leave up the old fence until further direction is given by the City Council.

The motion passed by the following roll-call vote:

AYES: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Lathrop, Pycz and Barakat

NOES: None

ABSENT: None

ABSTAIN: None

Motion Passed 5-0

**ITEM #6: DISCUSSION-
CONSIDERATION OF
REPLACEMENT OF CURRENT
TELEPHONE SYSTEM WITH A
SPEAKEASY VOIP SYSTEM.**

Over the years, the City has become more reliant on technology to accomplish tasks and service delivery to the community. The City is likely to rely on even more on technology as time goes on, particularly since it offers opportunities for increasing efficiency while maximizing limited resources.

The City's current phone system is provided by Verizon Centranet. The reliability of the current system is spotty at best. The City often loses phone and internet service when it rains, lines often get crossed with neighboring properties and service calls take days and sometimes a week to respond to outages. Further, due to technological advancements in the telephone industry the NEC equipment used for the system will need to be replaced in the next 2-3 years at an

estimated cost of \$3,500-\$5,000.

In evaluating the VOIP option for the City, the system chosen can be supported with the City's existing network and IT support. By combining voice and data plans and switching to a T1 line versus the DSL service agreement, the service level agreement is enhanced and a guaranteed four hour start of repair by Speakeasy. Why is this important to City operations, in 2009 alone, the DSL connection was down at least 11 times and the fax line was down almost double that number.

Right now, Speakeasy is offering a special providing all equipment for free with a three year service pack. This is approximately at \$2,500 savings to the City. Speakeasy provides a better phone functionality than the existing service with remote and onsite support for the system, The plan includes unlimited nationwide coverage, 5 lines, auto attendant, voice-mail, forwarding numbers, web-based user portals, EOC phone capabilities and more.

DISCUSSION:

Councilmember Lathrop stated that maybe more bids should be gathered. City Manager Keith stated that Speakeasy and Verizon are the only two companies that can serve the Civic Center because we are considered rural property.

City Manager Keith stated the main problem with Verizon is their customer service and the unacceptable response time to fix problems.

Councilmember Barakat expressed concern over the increased costs.

Mayor Pro-Tem Lewis stated that over the long term, Speak Easy makes sense because of the reduced down time of the phones and internet. He asked how Speakeasy can make Verizon respond within a couple of hours as compared to the several days it takes for them to respond on their own.

City Manager Keith stated that it was due to an exclusive agreement with Verizon that provides for a dedicated service team that only services Speakeasy Customers.

Mayor Hale asked if we really needed the phones now and why can't we wait for a couple of months. City Manager Keith stated that the current Verizon contract expires in May and costs will go up after that. In addition, Speakeasy is running a promotion where they will provide all of the equipment, including phones, routers, etc. for free.

PUBLIC COMMENT OPENED:

Mayor Hale opened the discussion for public comment and invited those wishing to speak to come forward and be heard

PUBLIC COMMENT:

Sharon Misik, 645 Mount Olive, stated that she switched her business over to Speakeasy several months ago and has had great experiences ever since. Her company used to have Verizon, but they provided horrible customer service. When she would contact them, they wouldn't respond back to her for days. When she began to look for new providers, she contacted Verizon to offer them the chance to change their service, but they said they did not need her business.

She would encourage the City Council to switch providers to Speak Easy if not just for the better customer service, but for an overall better product.

PUBLIC HEARING CLOSED:

There being no further public testimony, Mayor Hale declared the public comment period closed.

**MOTION TO DIRECT STAFF
REGARDING THE
BEAUTIFICATION COMMITTEE**

Mayor Pro-Tem Lewis made a motion to authorize staff to enter into an agreement with Megapath for a Speakeasy communication system, covering both phone and data. Mayor Hale seconded the motion which passed by the following roll-call vote:

AYES: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Lathrop, Pycz and Barakat

NOES: None

ABSENT: None

ABSTAIN: None

Motion Passed 5-0

**ITEM #7: DISCUSSION- FISCAL
CHALLENGES PART ONE**

During the adoption of the Fiscal Year 2010-2011 budget, the City of Bradbury was faced with escalating expenses and consistently decreasing revenues. This stemmed from the result of the current economic downturn, decreased homes sales, construction activity and overall rising costs of providing service to residents.

Bradbury is not alone in facing the problems related to ongoing funding of public services. Proposition 13 in 1978 represented a basic decision by California's voters not to rely on the property tax to fund local government services. Proposition 13 also capped the growth of property taxes and shifted the authority for allocation of these local revenues to the State Legislature.

In the next five years, it is projected that the City's operational costs will continue to increase at a higher rate than the City's increase in revenues.

Accordingly, the time has arrived when a choice must be made – to increase the local revenue stream (by local voter-approved taxes, rental of city property or other method) or to drastically reduce the cost of services to match the amount of available revenue. There is little remaining to be cut and the City is currently operating on a bare minimum staffing and service level.

Last year the City reduced operational expenses dramatically, including imposing staff furloughs. While at the same time the number of programs offered has increased, the number of mandates the City must comply with has grown, and the City has added additional square footage to a new public facility. Additionally the City has not been able to keep pace with equipment replacement or on-going maintenance needs.

There is no "single" solution for the fiscal and service concerns noted above. Rather, there are a range of solutions, which span the gamut from simply increasing revenues to cover all current to improved services, to simply decreasing and eliminating services to fit existing

revenues and a variety of combinations in between the two extremes.

If the City did develop a parcel tax, one critical distinction would be whether it was a special or a general tax. A general tax places the money raised into the general fund and it can be spent any way the City Council chooses. General Tax measures require a majority vote. An example would include a Utility User Tax (UUT).

Special taxes place the money raised into a special fund and the City does not have discretion on how to spend it – the measure requires the funds be spent on a particular program or service. Special Taxes require a 2/3 majority to pass. Many communities use these to fund public safety.

All parcel taxes, since Proposition 218, now require 2/3 voter approval. Therefore, any parcel tax, whether designated to support the General Fund, Public Safety, or anything else, requires a 2/3 majority to pass.

An assessment is a type of tax; however, it is not assessed on property ownership but on the basis of value received by the parcel (special benefit) for the service rendered. Parcels can only be assessed for the special benefit they receive. General services like police cannot be financed through an assessment.

An assessment requires an enabling statute, of which there are over 44 statutes of general applicability in State law. Many assessment statutes are geared toward infrastructure development costs, one example being Mello Roos assessments. There are no assessment statutes applicable to most of Bradbury's needs

If either an Assessment or a Parcel Tax is seriously considered, it is strongly recommended that the City Council survey the residents to determine community attitudes so that the Tax or Assessment was structured in such a way as to maximize public support.

DISCUSSION:

Mayor Pro-Tem Lewis asked how the Governor's proposal to eliminate redevelopment affects the City. City Manager Keith said it would have an indirect impact on the City. For example, the City of Duarte's Redevelopment Agency pays for portions of their Sheriff's contract with Redevelopment Monies. Bradbury's sheriff contract is 'piggybacked' on their contract, so if their service level is reduced, Bradbury's service level will be reduced.

City Manager Keith stated that she did a comparison of a City with similar makeup of majority residential. The City of Hidden Hills has the same number of employees as Bradbury, and has 3 times more monies in property tax. Hidden Hills gets more cents on the dollar than Bradbury which can be tied to their previously approved revenue measures and in part due to Proposition 13 regulations.

Councilmember Barakat asked why their PERS payments are so low. City Manager Keith stated that it was due to the City having a low turnover of staff.

City Manager Keith stated that with the FY 10-11 budget adoption and the cuts determined by the City Council over \$118,000 was cut from the budget.

City Manager Keith also stated that General Plan will need to be updated in the next fiscal year and that a new GASB for the infrastructure will need to be conducted because of all the new public works projects. In addition, next fiscal year an election will have to be conducted that will cost \$12,000. Over the next fiscal year our Sheriff's contract will increase 2% and the utilities will be increasing as well. It is also possible to switch Building & Safety providers to RKA Group, the City's Engineer consultant and possible save some costs

City Manager Keith presented several revenue generation solutions for the City Council to consider; Decrease and/or eliminate services or a revenue measure. City Manager Keith stated that for revenue measures a 2/3rds vote is needed and a community survey will have to be conducted to gauge residential approval.

Regarding the two funding opportunities that the City Council raised at the Joint Retreat, the Cell Phone towers are an option that is available, but is handled through 3rd parties and they have been notified that the City is interested in installing cell phone towers. Regarding the possibility of installing Post Office Boxes, the issue is complicated but it can be done.

City Manager Keith asked for the City Council to provide direction to staff as to the next steps

Councilmember Lathrop asked staff if they could prepare a list of financial threats and rank them by likelihood. He asked they staff leave out extraordinary costs when creating the list.

Councilmember Barakat asked what happens if we can't afford to do the things we need to do. City Attorney Reisman said the City would disincorporate and become part of Los Angeles County.

City Manager Keith stated that if the City doesn't pay certain things, the State and the County will just confiscate all property tax dollars and any other monies that they pass to cities to cover the payments. If that is the case staff won't be paid and will not show up to work.

Mayor Pro-Tem Lewis stated that non-compliance or disincorporation is not an option.

Councilmember Lathrop requested that the budget process be expedited. Mayor Hale added that another Saturday workshop may be needed.

City Manager Keith stated that the City Council doesn't have that much time to deal with the problem; it is likely that in two years if the City stays in its current situation, it will become insolvent.

Councilmember Pycz asked if it would be possible to have next year's draft budget at the April City Council meeting. Mayor Hale and the rest of the City Council agreed on that issue.

PUBLIC COMMENT OPENED:

Mayor Hale opened the discussion for public comment and invited those wishing to speak to come forward and be heard

PUBLIC COMMENT:

None

PUBLIC HEARING CLOSED:

There being no public testimony, Mayor Hale declared the public comment period closed.

MOTION TO PROVIDE STAFF WITH POLICY DIRECTION:

Councilmember Pycz made a motion to direct the City Manager to begin to prepare the FY 11-12 budget and bring it to the City Council at the April meeting. Mayor Pro-Tem Lewis seconded the motion which passed by the following roll-call vote:

AYES: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Lathrop, Pycz and Barakat

NOES: None

ABSENT: None

ABSTAIN: None

Motion Passed 5-0

MATTERS FROM THE CITY MANAGER:

Cal American Water will be conducting a water line replacement that will impact portions of Mount Olive Drive, Spring Point and Oak Shade Road. The contractor will be redoing the recently completed slurry on Spring Point and Oak Shade.

The Mayor Pro-Tem Statements are due to Claudia by April 7th in time for the next council meeting. There is a Planning Commission meeting on March 23rd, April 1st is a Furlough Day and the Sawpit Lane conference with the City Prosecutor is next week.

AB 1234 Ethics Training forms are due. Also, the City Attorney will be out April 16th through the 23rd and the City Manager will be out April 11th through the 15th.

MATTERS FROM THE CITY COUNCIL:

MAYOR HALE:

Nothing to Report

MAYOR PRO-TEM LEWIS:

Nothing to Report

COUNCILMEMBER LATHROP:

Stated that there is a big rift growing between ACE & SGVCOG and they are dealing with trying to reign in ACE which is a subsidiary of the COG.

COUNCILMAN PYCZ:

Nothing to Report

COUNCILMEMBER BARAKAT:

Nothing to Report

ITEMS FOR FUTURE AGENDAS:

Councilmember Lathrop requested that the City Council look again at the no parking designation on the west side of Mount Olive Drive from Gardi to Elda. Councilmember Lathrop made a motion to add this item to the agenda. Councilmember Pycz seconded the motion which passed by the following roll-call vote:

AYES: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Lathrop, Pycz and Barakat

NOES: None

ABSENT: None

ABSTAIN: None

Motion Passed 5-0

CLOSED SESSION:

Mayor Hale adjourned the meeting to a Closed Session regarding conference with legal counsel to discuss (1) Personnel/Evaluation of Performance (Title: City Manager) pursuant to California Government Code Section 54957.

**RECONVENE OPEN SESSION
AND ANNOUNCE ANY ACTION
TAKEN:**

The open session was reconvened and City Attorney Reisman reported that the City Council met in Closed Session to discuss personnel matters and no reportable action was taken.

The Personnel/Evaluation of Performance (Title: City Manager) was continued to the May 17, 2011 meeting.

ADJOURNMENT:

At 8:30 pm Mayor Hale adjourned to the meeting to a Regular meeting at the Bradbury Civic Center, 600 Winston Avenue Bradbury, CA 91008 on Tuesday April 19, 2011 at 7:00 pm. The motion was seconded by Councilmember Pycz and carried unanimously.

MAYOR – CITY OF BRADBURY

ATTEST: _____
CITY CLERK – CITY OF BRADBURY