MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF BRADBURY HELD ON TUESDAY, FEBRUARY 21, 2012

CALL TO ORDER:

The meeting was called to order by Mayor Lewis at 6:40 p.m.

ROLL CALL:

PRESENT: Mayor Lewis, Mayor Pro-Tem Lathrop, Councilmembers Pycz, Barakat and Hale

STAFF: City Manager Keith, City Attorney Reisman, City Planner Meyer, City Clerk Saldana and Management Analyst Kearney

PUBLIC COMMENT:

None

STUDY SESSION – COMMITTEE INTERVIEWS:

City Manager Keith informed the Council that there are three applicants for the General Plan Steering Committee so far:

- Patti DeVault, District Five
- Richard Riddle, District One
- Bradley D. Tubin, District Five (in-house attorney for Wescott Christian Center and Silver Oaks Ranch)

Councilmember Hale stated that he would like to add James Hunt to the list of applicants.

Only Patti DeVault was present to be interviewed by the Council at this time. When asked why she wanted to be on the Committee, Ms. DeVault responded that she cares about Bradbury, its future and the City's development policies.

The City Council would like to receive an application from James Hunt first before considering an appointment. In regards to Mr. Brad Tubin, the Council did not want to appoint a non-resident to the General Plan Steering Committee.

City Manager Keith stated that the appointments would be made during the regular meeting.

ADJOURNMENT:

At 6:55 p.m. the Study Session was adjourned to the Regular Meeting at 7:00 p.m. and Mayor Lewis called for a 5-minute recess.

CALL TO ORDER:

The regular meeting was called to order by Mayor Lewis at 7:00 p.m.

ROLL CALL:

PRESENT: Mayor Lewis, Mayor Pro-Tem Lathrop, Councilmembers Pycz, Barakat and Hale

STAFF: City Manager Keith, City Attorney Reisman, City Planner Meyer, City Clerk Saldana and Management Analyst Kearney

APPROVAL OF AGENDA:

Councilmember Hale made a motion to approve the agenda to proceed with City Business. Councilmember Barakat seconded the motion which carried unanimously.

DISCLOSURE OF ITEMS REQUIRED BY GOV. CODE SECTION 1090 & 81000 ET SEQ.

In compliance with the California Political Reform Act, each City Councilmember has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision making process concerning agenda items.

City Attorney Reisman reported that he was not aware of any conflicts of interest with any of the items on the agenda.

PRESENTATIONS:

A. Mayor Lewis presented Lt. Denise Harshman with a plaque on her retirement from the Los Angeles County Sheriff's Department.
B. Lt. Harshman introduced the City's new liaison, Lt. Coronne Jacob.
C. Mr. Brian Baretto with California American Water was present to receive a proclamation declaring March 12-18, 2012 "Fix a Leak Week."

PUBLIC COMMENT:

Planning Chairperson Karen Dunst, 1527 Lemon Avenue, addressed the Council with the idea to allow Bradbury residents to advertise such things a horse riding lessons, horse boarding or fresh produce on the City website to raise revenue. Mayor Lewis stated that the proper time to discuss this issue would be under item # 5 – Long-term Revenue Solutions to Reduce Taxes in Bradbury for Sustainable Viability and/or Cost Savings.

CONSENT CALENDAR:

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Councilmember requests otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar are deemed to be "to waive further reading and adopt."

A. Minutes - Regular City Council Meeting of January 17, 2012
B. Resolution No. 12-03: Demands & Warrants for February 2012
C. Financial Statement for the month of January 2012
D. Amended Resolution No. 12-02A: 2012 Conflict of Interest Update
E. Quarterly Financial Review of General Fund Operations as of December 31, 2011
F. Appointment of Susan Collins-Esparza as the District 4 representative to the Planning Commission

MOTION TO APPROVE CONSENT CALENDAR:

Mayor Pro-Tem Lathrop moved to approve the Consent Calendar as presented. Councilmember Hale seconded the motion, which was carried by the following roll call vote:

AYES: Mayor Lewis, Mayor Pro-Tem Lathrop, Councilmembers Pycz, Barakat and Hale
NOES: None
ABSENT: None

Motion passed 5:0

DISCUSSION - APPOINTMENTS TO THE GENERAL PLAN 2012 OVERSIGHT COMMITTEE

The City Council will make appointments to the City's General Plan Steering Committee. The Committee has been established to assist with updating the City's General Plan, discuss issues associated with the General Plan update and to review draft elements, as they are prepared. The Committee will meet as needed until the update process is complete, which could take up to a year. The City Council will review the recommended appointments from the Planning Commission and applications submitted by the Community.

City Manager Keith stated that it is recommended that the City Council confirm the appointments of Commissioners Kuba (District Three) and Novodor (District Two) and provide further direction to staff regarding the vacancies on the Committee.

MOTION TO APPOINT PLANNING COMMISSIONERS TO GENERAL PLAN STEERING COMMITTEE:

Mayor Pro-Tem Lathrop moved to approve the appointments of Planning Commissioners Kuba and Novodor to the General Plan 2012 Oversight Committee. Councilmember Hale seconded the motion, which was carried by the following roll call vote:

AYES: Mayor Lewis, Mayor Pro-Tem Lathrop, Councilmembers Pycz, Barakat and Hale
NOES: None
ABSENT: None

Motion passed 5:0

MOTION TO APPOINT COMMUNITY MEMBERS TO GENERAL PLAN STEETING COMMITTEE:

Councilmember Hale made a motion to appoint the following Community Members to the General Plan 2012 Oversight Committee:

Patti DeVault (District Five), Rich Riddle (District One), and Jim Hunt (District Five)

Mayor Pro-Tem Lathrop amended the motion to remove Jim Hunt (until an application has been submitted and considered) from the list of appointees. Councilmember Pycz seconded the amended motion, which was carried by the following roll call vote:

AYES: Mayor Lewis, Mayor Pro-Tem Lathrop, Councilmembers Pycz, Barakat and Hale
NOES: None
ABSENT: None

Motion passed 5:0

NOTICE TO JOIN GENERAL PLANNING STEERING COMMITTEE EXTENDED FOR 30 DAYS:

Mayor Pro-Tem Lathrop suggested to keep the notice inviting people to join the General Planning Steering Committee current for a another 30 days as there are still 2 or 3 more openings to fill.

DISCUSSION - SAN GABRIEL VALLEY HOUSING AND HOMELESS COORDINATING COUNCIL FUNDING:

City Manager Keith stated that a representative from the San Gabriel Valley Housing & Homeless Coordinating Council (SGVHHCC) was supposed to be present at the meeting but no one seems to be here.

The City (Mayor Pro-Tem Lathrop) received a letter from the San Gabriel Valley Housing & Homeless Coordinating Council (SGVHHCC) asking the City for financial support.

The SGVHHCC was formed as a result of the San Gabriel Valley Council of Governments Regional Homeless Services Strategy. It is a community based network that is intended to serve as a link to enhance and expand the housing and homeless services by building partnerships between service providers in the San Gabriel Valley as well as work on strategies to prevent an end homelessness in the San Gabriel Valley.

The SGVHHCC is still seeking its own 501 © 3 status and is partnering with LASHA (Los Angeles Homeless Services Authority) as its fiscal agent. The SGVHHCC is hoping to obtain $35,000 in total from all cities in the San Gabriel Valley to keep going. That is about $1,000 from each of the SGVCOG cities if all participated.

FUNDING SOURCE:

City Manager Keith stated that this is an unbudgeted item. However, the City may elect to donate as little as $1,000 and up to $2,500 from its operating contingency budget of $5,000. Should the City Council elect to do so, the City could receive credit towards contributing to a regional solution on homelessness in the upcoming Housing Element.

DISCUSSION:

Councilmember Barakat suggested the Council do nothing.

Mayor Pro-Tem Lathrop stated that this program means a relief for Pasadena, which has the only homeless shelter in the San Gabriel Valley.

Commissioner Novodor wanted to know if funding by the City Council would help Bradbury. City Manager Keith replied it may or may not.

Mayor Pro-Tem Lathrop stated that he would like the City of Bradbury to participate and asked if this item could be tabled.

City Manager Keith stated that the letter from the SGVHHCC states that the funding needs to be in place by February 29th.

MOTION:

Councilmember Barakat made a motion not to donate to the SGVHHCC at this time due to budget constraints. Mayor Lewis seconded the motion, which was carried by the following roll call vote:

AYES: Mayor Lewis, Councilmembers Pycz, Barakat and Hale
NOES: None
ABSENT: None
ABSTAIN: Mayor Pro-Tem Lathrop

DISCUSSION – APPROVAL TO DESIGNATE THE CITY'S BEVERAGE RECYCLING GRANT FUND TO PARTNER WITH THE CITY OF DUARTE TO HOST AN EARTH DAY EVENT:

City Manager Keith stated that each year the City of Bradbury is entitled to receive $5,000 from CalRecycle as part of the Beverage Container Recycling Grant, to spend on activities that promote recycling and litter abatement. Staff is recommending the City allocate a portion of the funds to partner with the City of Duarte, Burrtec and the Duarte Unified School District to host an Earth Day event in April.

During FY 2010/11, the City purchase a number of recycled material items which included outside trash can for City Hall, a message board, and a floor mat for the Civic Center. These were eligible expenses and the total cost for these items was $2,612.13. Therefore, $2,387.87 remains in the account form the initial $5,000. Previously, the City used these funds on promotional items to promote recycling awareness. These are no longer eligible expenses for this program.

MOTION:

Councilmember Pycz made a motion to allocate $2,387.87 of the City's CalRecycle grant funds to further expand upon the City of Duarte's Annual "Earth Day" event. Councilmember Barakat seconded the motion, which was carried by the following roll call vote:

AYES: Mayor Lewis, Mayor Pro-Tem Lathrop, Councilmembers Pycz, Barakat and Hale
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed 5:0

LONG-TERM SOLUTIONS TO REDUCE TAXES IN BRADBURY FOR SUSTAINABLE VIABILITY AND/OR COST SAVINGS:

This item is on the agenda every month for the City Council to consider ideas and comments from residents regarding long-term solutions to the City's fiscal challenges, specifically potential strategies for enhancing and creating new revenue and/or cost savings.

DISCUSSION:

During the Public Comment portion Karen Dunst suggested to allow Bradbury residents to advertise such things a horse riding lessons, horse boarding or fresh produce on the City website to raise revenue.

Councilmember Hale stated that advertising is usually done through a Chamber of Commerce.

City Manager Keith stated that the City does post holders of current Business Licenses online.

City Attorney Reisman was concerned about creating a free speech zone on the City's website that can't be restricted and that would be open to potential political forums. Maybe the City could put links on the website.

Councilmember Hale wanted to know if the City has to police its website and if we could add a disclaimer.

The City Attorney stated that he will investigate this issue. This item will be added to the list of things to pursue.

City Manager Keith stated that the sale of the back parking lot has been added as a new item.

Ann Armstrong, 1775 Royal Oaks Drive North, wanted to know if people could make a donation and if yes, would it be tax deductible. Some cities have foundations for this purpose.

Mayor Pro-Tem Lathrop stated that if contributions would be tax deductible the City Council should pursue this option more actively.

The City Attorney was directed to research advertising on the website and the tax deductible status on donating to the City.

MATTERS FROM THE CITY MANAGER:

City Manager Keith stated that the Planning Commission will meet tomorrow night, February 22nd.

Friday, March 2, is a furlough day and City Hall will be closed.

Stormwater Update: Ms. Keith stated that we are making headway having meetings with the US Environmental Protection Agency (EPA) and regional board staff.

The Emergency Response Committee (ERC) met on Thursday, January 19, and had a great presentation by Fire Department Station 44. The Fire Department encourages residents with gates that have a Knox box to update it.

The City sent out postcards reminding residents to sign up for Connect CTY to get emergency updates.

MATTERS FROM THE CITY COUNCIL:

MAYOR LEWIS: Mayor Lewis stated that the League of California Cities has created a score card for local control of how legislatives are voting.

MAYOR PRO-TEM LATHROP: Mayor Pro-Tem Lathrop stated that the San Gabriel Valley COG has to repay Caltrans $42,688 for disallowed prior grant reimbursement expenditures.

The San Gabriel Valley COG is working on the Highway 39 extension/rehabilitation.

Mayor Pro-Tem Lathrop handed out the Governing Board Meeting Highlights of the San Gabriel Valley COG for the month of February 2012.

COUNCILMEMBER PYCZ: Councilmember Pycz wanted to know when the election is. City Manager Keith stated that the General Municipal Election is on Tuesday, April 10, 2012.

COUNCILMEMBER BARAKAT: Councilmember Barakat stated that everything is going smooth.

COUNCILMEMBER HALE: Councilmember Hale reported that the Duarte School District Bond Oversight Committee will meet on March 16th.

ITEMS FOR FUTURE AGENDAS: None

CLOSED SESSION: At 8:00 p.m. the Council went into Closed Session to discuss Personnel:

A. Pursuant to California Government Code Section 54957 – Evaluation of Performance. Title: City Attorney
B. Pursuant to California Government Code Section 54957 – Public Employment. Title: Finance Director

RECONVENE OPEN SESSION AND ANNOUCE ACTION TAKEN: The Open Session was reconvened and City Attorney Reisman stated that no reportable action was taken.

ADJOURNMENT: At 8:30 p.m. Mayor Lewis adjourned to the meeting to Tuesday, March 20, 2012 at 7:00 p.m. at the Bradbury Civic Center.

MAYOR – CITY OF BRADBURY

ATTEST:

CITY CLERK – CITY OF BRADBURY