

**MINUTES OF A REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF BRADBURY
HELD ON TUESDAY, NOVEMBER 18, 2014**

- MEETING CALLED TO ORDER:** The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Barakat at 7:00 p.m.
- ROLL CALL:** PRESENT: Mayor Barakat, Mayor Pro-Tem Hale, Councilmembers Lathrop and Pycz
- ABSENT: Councilmember Lewis
- STAFF: City Manager Keith, City Attorney Reisman, City Clerk Saldana and Management Analyst Kearney
- COUNCILMEMBER LEWIS EXCUSED:** Councilmember Lewis was excused from the meeting.
- APPROVAL OF AGENDA:** Mayor Pro-Tem Hale made a motion to approve the agenda as presented and proceed with City business. Councilmember Lathrop seconded the motion, which carried.
- DISCLOSURE OF ITEMS REQUIRED BY GOV. CODE SECTION 1090 & 81000 ET SEQ.:** In compliance with the California Political Reform Act, each City Councilmember has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision making process concerning agenda items.
- City Attorney Reisman stated that he was not aware of any.
- PUBLIC COMMENT:** Jeremy Schlittenhart, Project Manager with MBI Media, handed out Metro/Caltrans Fact Sheets regarding the Regional Importance of the State Route 710 North Study and talked about the five alternatives under consideration:
1. No Build
 2. Transportation System Management/Transportation Demand Management
 3. Bus Rapid Transit
 4. Light Rail Transit
 5. Freeway Tunnel
- CONSENT CALENDAR:** All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Councilmember requests otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar are deemed to be "to waive further reading and adopt."
- A. Minutes - Regular City Council Meeting of October 21, 2014
 - B. Resolution No. 14-29: Demands & Warrants for November, 2014
 - C. Preliminary Financial Statement for the month of October, 2014
 - D. Quarterly Financial Review of the General Fund Operations as of September 30, 2014
 - E. Consideration of Cancellation of the December 16, 2014 City Council Meeting

- G. Resolution No. 14-30: Election for the Water Quality Authority Board Member and Alternate Member representing Cities without Pumping Rights
- H. Authorize and Direct the City Manager to execute a Memorandum of Understanding with the Cities of Arcadia, Azusa, Duarte, Monrovia, Sierra Madre, County of Los Angeles and the Los Angeles County Flood Control District regarding the Administration and Cost Sharing for the Implementation of the Coordinated Integrated Monitory Program (CIMP) for the Rio Hondo/San Gabriel River Water Quality Group

**MOTION TO APPROVE
CONSENT CALENDAR:**

Mayor Pro-Tem Hale moved to approve the Consent Calendar as presented. Councilmember Pycz seconded the motion, which was carried by the following roll call vote:

AYES: Mayor Barakat, Mayor Pro-Tem Hale,
Councilmembers Lathrop and Pycz

NOES: None

ABSENT: Councilmember Lewis

Motion passed 4:0

**PUBLIC HEARING - 2012-2021
HOUSING ELEMENT UPDATE:**

City Manager Keith stated that tonight the City Council will conduct the final public hearing on the Draft Housing Element and adopt the document by Resolution No. 14-31 for the final submittal to the State of California, Department of Housing and Community Development.

The City Council had a discussion item on the August 19, 2014 agenda and directed staff to make some changes to the draft document. The final draft document was made available on the City's website and extensive noticing was done in the community and to housing service providers. On October 22, 2014 the Planning Commission conducted a public hearing on the draft Element and recommended adoption of the Housing Element by the City Council.

**PUBLIC HEARING OPENED
AND CLOSED:**

Mayor Barakat opened the public hearing and asked anyone speaking in favor or opposition to come forward and be heard. There being no public testimony, Mayor Barakat declared the public hearing closed

MOTION:

Mayor Pro-Tem Hale made a motion to approve Resolution No. 14-31, adopting an amendment to the General Plan relative to updating the Housing Element 2014-2021. Councilmember Pycz seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Barakat, Mayor Pro-Tem Hale,
Councilmembers Lathrop and Pycz

NOES: None

ABSENT: Councilmember Lewis

Motion passed 4:0

**PUBLIC HEARING – AMENDING THE
BRADBURY FEE SCHEDULE TO
INCLUDE A PARKING PENALTY
SCHEDULE AND APPROVAL OF
AGREEMENT WITH JUDICIAL DATA
SYSTEMS (JDS) FOR PARKING
CITATION PROCESSING:**

City Manager Keith stated that in 1992, California State Legislature passed Assembly Bill 408 which removed parking enforcement from the criminal code and recasting it as a civil procedure. In 1994, the California State Legislature approved AB 1228 which transferred the responsibility for the collection of parking citations from the Courts to a processing agency with a local jurisdiction.

For the County of Los Angeles, this processing agency was identified as the Los Angeles County Sheriff's Department. In 1995, LASD recognized that an outside agency could more quickly provide the manpower and services needed to comply with the aforementioned mandates. In the following years, LASD and its contract cities began separating from the LASD processing parking citations for contract cities. Bradbury is one of the last cities to make this transition.

Due to the complexity and time consuming tasks, including coordinating with the Department of Motor Vehicles, most cities contract with a citation processing center. Most centers have a processing minimum based on average citations issued, but since no parking citations have been issued in Bradbury for some time, this is difficult to assess for the City. Therefore, staff contacted two citation processing centers: JDS (Judicial Data Systems Corporation) and Data Ticket. JDS was able to alter their standard agreement to include a city the size of Bradbury and was willing to process tickets for \$25 a month. Data Ticket however would only lower the monthly fee to a \$100 minimum.

MONTHLY AND ANNUAL FEES:

JDS has offered to perform the necessary services for Bradbury for \$25 a month and \$2 per citation. This \$300 annual fee would ensure the City has the ability to process any citations issued by LASD.

JUDICIAL DATA SYSTEMS (JDS):

JSA is a private company which provides for the processing of parking citations. JDS is currently used by the cities of Duarte, Walnut, San Dimas, La Verne, Orange and other local cities. Their services include collection of fines, appeal processing and coordination with the DMV for collection of delinquent fines according to the provision set forth in the California Vehicle Code.

LASD NOT ABLE TO PROVIDE SERVICE:

Although it was staff's hope to also provide an option to use the Los Angeles County Sheriff's Department for this service, at this time LASD is not able to provide this service to the City.

FINES AND PENALTIES:

In addition to an agreement with a citation processing center the City will need to establish parking violation fines. The State of California currently collects a number of surcharges on each parking citation issued by a municipality to fund various programs. The existing surcharges include:

- \$2.50 per citation to the local Courthouse Construction Fund
- \$2.50 per citation to the local Criminal Justice Facilities Const. Fund
- \$4.50 per citation to the State Court Facilities Construction Fund
- \$3.00 per citation to the Los Angeles Fair Court Trust Fund

Totaling \$12.50 of each citation going to outside agencies.

To protect the City from losing revenue the fees proposed rightfully pass through these surcharges to those who violate the City's parking laws. The fines included in Resolution No. 14-32 include the aforementioned fees and are based on the civil penalties for violation of parking established by the County of Los Angeles.

The City Council was also provided with a list of parking penalties established for citations issued in the City of Bradbury by the Los Angeles County Sheriff's Department.

PUBLIC HEARING OPENED AND CLOSED:

Mayor Barakat opened the public hearing and asked anyone speaking in favor or opposition to come forward and be heard. There being no public testimony, Mayor Barakat declared the public hearing closed

DISCUSSION:

Mayor Barakat inquired if the parking penalties cover cars being parked in front yards. City Manager Keith replied yes.

Mayor Pro-Tem Hale wanted to know if it covers the private areas of the City. City Manager Keith stated that it will if the CSD passes an ordinance.

Councilmember Pycz inquired about parking on bridges. City Manager Keith stated that parking on bridges is prohibited by the California Vehicle Code and will be ticketed

Councilmember Lathrop suggested to put a note in the City Newsletter to let people know about the "new" parking penalties.

MOTION:

Mayor Pro-Tem Hale made a motion to approve Resolution No. 14-32, amending Resolution No. 14-18 and Establishing the City's Parking Penalty Schedule. Councilmember Lathrop seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Barakat, Mayor Pro-Tem Hale, Councilmembers Lathrop and Pycz

NOES: None

ABSENT: Councilmember Lewis

Motion passed 4:0

MATTERS FROM THE CITY MANAGER:

City Manager Keith stated that the Planning Commission will meet on Wednesday, December 3, 2014.

Staff is working on getting a generator for City Hall.

The City Manager will be out of the country on vacation from November 21 through November 30.

MANAGEMENT ANALYST:

Management Analyst Kearney reported that the first site visits for the fire grant were conducted this morning and there are more tomorrow afternoon. The Fire Department put the fire grant on hold during the summer due to several wildfires that took precedence.

MATTERS FROM THE CITY COUNCIL:

MAYOR BARAKAT:

Mayor Barakat thanked the City Manager for getting the Mead property at 1533 Royal Oaks Drive North cleaned up. Mayor Barakat also reported green waste debris on the trail being thrown over the wall from one of the properties on the east side of Gardi Street. City Manager Keith replied that staff will investigate tomorrow.

MAYOR PRO-TEM HALE:

Nothing to report

COUNCILMEMBER LEWIS:

Not present

COUNCILMEMBER LATHROP:

Nothing to report

COUNCILMEMBER PYCZ:

Nothing to report

ITEMS FOR FUTURE AGENDAS:

None

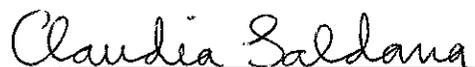
ADJOURNMENT:

At 8:40 p.m. Mayor Barakat adjourned the meeting to Tuesday, January 20, 2015 at 7:00 p.m. The December 16, 2014 meeting has been cancelled.



MAYOR – CITY OF BRADBURY

ATTEST:



CITY CLERK – CITY OF BRADBURY