

**MINUTES OF A REGULAR MEETING OF THE  
CITY COUNCIL OF THE CITY OF BRADBURY  
HELD ON TUESDAY, MARCH 15, 2016**

**CITY COUNCIL STUDY SESSION  
CALLED TO ORDER:**

The City Council Study Session was called to order by Mayor Hale at 6:00 p.m.

**ROLL CALL:**

PRESENT: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Barakat and Lathrop

ABSENT: Councilmember Pycz

STAFF: City Manager Keith, City Clerk Saldana and Management Analyst Donayre

**DISCUSSION – EMERGENCY  
PREPAREDNESS:**

Brenda Hunemiller, Area D Office of Disaster Management, conducted a training for City Councilmembers entitled “Emergency Management – What Elected Officials Should Know.”

**REGULAR MEETING CALLED TO  
ORDER AND PLEDGE OF  
ALLEGIANCE:**

The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Hale at 7:00 p.m. The Pledge of Allegiance was led by Mayor Hale.

**ROLL CALL:**

PRESENT: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Barakat, Lathrop and Pycz

ABSENT: None

STAFF: City Manager Keith, City Attorney Reisman, Deputy City Engineer David Gilbertson and Cody Howing (RKA), City Clerk Saldana and Management Analyst Donayre

**APPROVAL OF AGENDA:**

Councilmember Barakat made a motion to approve the agenda to proceed with City business. Mayor Pro-Tem Lewis seconded the motion, which carried.

**DISCLOSURE OF ITEMS REQUIRED  
BY GOV. CODE SECTION 1090 &  
81000 ET SEQ.:**

In compliance with the California Political Reform Act, each City Councilmember has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision making process concerning agenda items.

City Attorney Reisman stated that staff is not aware of any conflicts.

**PUBLIC COMMENT:**

Lt. Tom McNeal, Temple Sheriff Station, addressed the Council regarding a Home Invasion Robbery that happened on Friday, March 4, 2016. Four suspects were seen driving in the Duarte Mesa area in a silver Range Rover with paper plates. They parked in a driveway of a Duarte home and sat for several seconds before quickly exiting the Range Rover and approaching the victim who was busy working on his yard. The suspects began attacking the resident who attempted to flee to the street while calling for help from his neighbors. The male victim was beaten as was a female victim who was attacked as she opened her front door to answer as two suspects rang her doorbell. Both victims were transported to a local hospital for treatment of their injuries.

A third victim escaped injury as she fled in her car after stopping to check on screams from the home. The third victim saw the first victim on the ground. The suspect who had beaten the male victim attempted to gain entry to her vehicle by pulling open her driver side door. She drove away prior to the suspect gaining entry.

The three suspects are all described as wearing black hoodie sweaters. The first suspect is described as being a black male 18 to 25 years of age. The suspects were last seen fleeing from the scene in the silver Range Rover driven by a fourth suspect southbound on Spinks Canyon Road.

Despite several calls to LASD on that day from Bradbury and Duarte Mesa residents, the deputy did not send a patrol car to the scene right away. Lt. McNeal stated that the slow response to the incident is currently being investigated and the deputy is being dealt with, LASD is committed to working with the City on better communications.

The City Council inquired how many hours are allocated in the contract with Sheriff's Department to patrol the City on a daily basis. Lt. McNeal replied that Bradbury gets patrolled approximately two hours per day or 15 minutes every four hours.

Lt. McNeal concluded his report by saying that anyone with information related to the robbery is encouraged to call the Temple Station Detective Bureau at (626) 285-7171.

**CONSENT CALENDAR:**

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Councilmember requests otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar are deemed to be "to waive further reading and adopt."

- A. Minutes - Regular City Council Meeting of February 16, 2016
- B. Resolution No. 16-04: Demands & Warrants for March 2016
- C. Preliminary Financial Statement for the month of Feb 2016
- D. Final Acceptance – Mount Olive Drive Sewer Extension, Phase II
- E. Award of Contract of IT Services – Professional Services Agreement
- F. Response to the Grand Jury Interim Report on "Inadequate El Niño Planning for the County Homeless Population"

**MOTION TO APPROVE  
CONSENT CALENDAR:**

Mayor Pro-Tem Lewis moved to approve the Consent Calendar as presented. Councilmember Pycz seconded the motion, which was carried by the following roll call vote:

AYES: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Barakat, Lathrop and Pycz

NOES: None

ABSENT: None

Motion passed 5:0

**DISCUSSION – REVIEW OF  
UUT FUND EXPENDITURES:**

City Manager Keith stated that at the January meeting the City Council asked to review the expenses being charged to the Utility Users Account. It is recommended that the City Council discuss the expenses allocated to the UUT fund and provide further direction to staff.

**BACKGROUND:**

In May 2013, the voters of Bradbury approved Ordinance No. 327, otherwise known as Measure BB or the City's Utility Users Tax Ordinance. Measure BB was passed in order to preserve Bradbury's essential city services, maintain a safe and quality community and meet the obligations of State and Federal Mandates.

Specifically the City Council has directed staff that the UUT revenues are to cover the expenses related to the management and compliance of the MS4 Permit and NPDES requirements.

**DISCUSSION:**

City Manager Keith stated that staff went over the UUT expenditures charged to RKA Engineering Services and concluded that maybe \$1,500 could be allocated to private property. The Finance Director will make the appropriate adjustments.

Councilmember Barakat inquired if the City could use UUT funds to pay for additional law enforcement services for the City. City Manager Keith replied that the City Council legally could use UUT funds for law enforcement services. Mayor Pro-Tem Lewis felt that the City should use City reserves to pay for that instead. It was the consensus of the City Council to continue using UUT funds to pay only for NPDES (stormwater) related expenses.

**ACTION:**

The City Council ordered the Review of UUT Fund Expenditures received and filed.

**DISCUSSION – AUTHORIZATION TO  
PROCEED WITH DEVELOPMENT  
CONSTRUCTION PLANS AND  
DOCUMENTS FOR EXTENDING THE  
PUBLIC SEWER ON WINSTON AVE  
AND CREATING A SEWER  
REIMBURSEMENT DISTRICT:**

Deputy City Engineer Gilbertson stated that during the analysis of the Lemon Avenue sewer extension project, an alternative approach to providing sewer service to four (4) parcels on Lemon Avenue was identified with the added benefit of providing public sewer service to seven (7) parcels north of City Hall fronting Winston Avenue.

There is an existing public sewer located in Winston Avenue that ends just south of City Hall (between 612 and 624 Winston Avenue) with City Hall being the last structure connected to the public sewer. There are seven developed parcels on Winston Avenue to the north of City Hall that are currently on private septic tanks.

The City also has the ability of continuing the sewer extension on Winston Avenue to the intersection of Lemon Avenue to allow the seven parcels to connect to a public sewer. There is also an option of continuing westerly 380 feet on Lemon Avenue in order to allow an additional four parcels on Lemon Avenue to connect to the public sewer. The four Lemon parcels were previously proposed to be connected to the Lemon Avenue sewer extension project. The total length of sewer mainline to be constructed would be increased in order to reach the four parcels on Lemon Avenue; however, this alternative also increases the number of potential connections with would reduce the individual reimbursement cost for each parcel.

**FINANCIAL REVIEW:**

The updated cost estimate of the proposed project, based on costs spent to date and estimated future costs, is \$516,300. Project costs associated with LA County plan checking and annexation fees are estimated based on the recent Mount Olive Sewer Extension Project. Both projects are of similar size and therefore it is expected that costs relating to the LA County processing should be similar.

**REIMBURSEMENT DISTRICT:**

The following eleven (11) properties have been identified to be included in the Reimbursement District:

1. 1527 Lemon Avenue
2. 1545 Lemon Avenue
3. 1550 Lemon Avenue
4. 1561 Lemon Avenue
5. 480 Winston Avenue
6. 500 Winston Avenue
7. 504 Winston Avenue
8. 525 Winston Avenue
9. 528 Winston Avenue
10. 529 Winston Avenue
11. 611 Winston Avenue

The estimated reimbursement cost per parcel is \$46,936.

The property located at 528 Winston Avenue is currently undergoing a major renovation and is conditioned to connect to a public sewer system. Other properties have expressed interest in potentially connecting. Staff will reach out to other property owners that have been identified to further gauge interest in the potential for near term connections further reducing the initial upfront project cost for the City.

**RECOMMENDATION:**

It is recommended that the City Council authorize staff to proceed with the development of construction plans and document for extending the public sewer on Winston Avenue and creating a Sewer Reimbursement District in an amount not to exceed \$77,000.

**DISCUSSION:**

Councilmember Lathrop felt that the City is putting the cart before the horse and should send out postcards to the potential property owners identified to be included in the Reimbursement District to see if there is any interest. The affected residents should be part of the process.

Deputy City Engineer Gilbertson stated that staff will reach out to all of the property owners that have been identified to further gauge interest in the potential for near term connections and schedule a community meeting. Also, the City Council needs to hold a public hearing for the creation of the Sewer Reimbursement District.

**DIRECTION TO STAFF:**

It was the consensus of the City Council to hold a community meeting first before authorizing staff to proceed with the development of construction plans and document for extending the public sewer on Winston Avenue and creating a Sewer Reimbursement District.

**MATTERS FROM THE CITY MANAGER:**

SAN GABRIEL VALLEY CAUCUS MS4 PERMIT MEETING SCHEDULED FOR MARCH 22, 2016 IN WEST COVINA  
California State Senator Bob Huff and Senator Ed Hernandez are joining together to coordinate a San Gabriel Valley Legislative Caucus Meeting on March 22, 2016 at 10:00 a.m. at the West Covina Council Chambers (1444 West Garvey Avenue South, West Covina).

The meeting is being coordinated to discuss the impacts and possible solutions to addressing the MS4 Water Permit in Los Angeles County, and City representatives will be in attendance.

The UUT Oversight Committee will meet at 6 pm and the Planning Commission at 7 pm next Wednesday, March 24<sup>th</sup>.

Assemblyman Roger Hernandez is holding Community Coffees at the Azusa City Library on March 26 from 10 am to 12 pm and at the West Covina City Library on April 2<sup>nd</sup> from 10 am to 12 pm. These meetings are open to the public.

The San Gabriel Valley Mosquito & Vector Control District is going to hold a workshop for City Officials only on Tuesday, March 29, 2016 to discuss compliance with the District's new abatement policy, urban wildlife and their interaction with communities, West Nile Virus, and invasive Aedes mosquitoes and Zika virus.

City Manager Keith also stated that she will be on vacation this week Wednesday, Thursday and Friday (March 16-18) for spring break.

**MATTERS FROM THE CITY COUNCIL:**

**MAYOR HALE:**

Mayor Hale reported that the pad for the generator has been poured.

Mayor Hale asked staff to contact the San Gabriel Valley Mosquito & Vector Control District to check on the pool at 200 Barranca Road.

**MAYOR PRO-TEM LEWIS:**

Mayor Pro-Tem Lewis stated that he heard on the news that El Niño will come in April.

**COUNCILMEMBER BARAKAT:**

Councilmember Barakat reported that according to the San Gabriel Valley Mosquito & Vector Control District the Zika virus can be sexually transmitted and that younger people are more at risk.

**COUNCILMEMBER LATHROP:**

Councilmember Lathrop reported that the Duarte Unified School District is considering to close one of its schools. Councilmember Barakat stated that he heard that it is not Royal Oaks Elementary School.

**COUNCILMEMBER PYCZ:**

Nothing to report

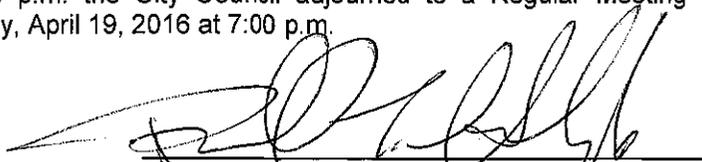
**ITEMS FOR FUTURE AGENDAS:**

Councilmember Lathrop stated that the City needs a policy for noticing residents of incidents such as the home invasion robbery discussed earlier. City Manager Keith stated that she would bring something before the Council in the next 60 days.

The other item Councilmember Lathrop would like to see on a future agenda is cloud computing and IT strategies.

**ADJOURNMENT:**

At 8:00 p.m. the City Council adjourned to a Regular Meeting on Tuesday, April 19, 2016 at 7:00 p.m.



**MAYOR – CITY OF BRADBURY**

ATTEST:

Claudia Saldana  
CITY CLERK – CITY OF BRADBURY