

**MINUTES OF A REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF BRADBURY
HELD ON TUESDAY, JANUARY 19, 2016**

**MEETING CALLED TO ORDER AND
PLEDGE OF ALLEGIANCE:**

The Regular Meeting of the City Council of the City of Bradbury was called to order by Mayor Hale at 7:00 p.m. The Pledge of Allegiance was led by Mayor Hale.

ROLL CALL:

PRESENT: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Barakat, Lathrop and Pycz

ABSENT: None

STAFF: City Manager Keith, City Attorney Reisman, Deputy City Engineer Gilbertson, City Clerk Saldana and Management Analyst Donayre

APPROVAL OF AGENDA:

Councilmember Barakat made a motion to approve the agenda to proceed with City business. Mayor Pro-Tem Lewis seconded the motion, which carried.

**DISCLOSURE OF ITEMS REQUIRED
BY GOV. CODE SECTION 1090 &
81000 ET SEQ.:**

In compliance with the California Political Reform Act, each City Councilmember has the responsibility to disclose direct or indirect potential for a personal financial impact as a result of participation in the decision making process concerning agenda items.

City Attorney Reisman stated that staff is not aware of any conflicts.

PUBLIC COMMENT:

None

PRESENTATION:

Lt. Tom McNeal with the Los Angeles County Sheriff's Department, Temple Station, presented the Crime Statistics for the City of Bradbury. The presentation included crime comparisons for 2014-2015, 2013-2014, and 2011-2015. In 2015 we had 1 assault, 6 burglaries, 3 larcenies and 1 grand theft auto reported. There was no change in the overall crime rate from 2014 to 2015. A copy of the Crime Statistics for the City of Bradbury is available at City Hall.

CONSENT CALENDAR:

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Councilmember requests otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar are deemed to be "to waive further reading and adopt."

- A. Minutes - Regular City Council Meeting of December 15, 2015
- B. Resolution No. 16-01: Demands & Warrants for January 2016
- C. Preliminary Financial Statement for the month of December 2015
- D. Second Reading and Adoption of Ordinance No. 343 – Medical Marijuana Act

**ITEM #B PULLED FOR
DISCUSSION:**

Councilmember Pycz pulled Item #B (Demands & Warrants) from the Consent Calendar for discussion. Council Pycz had questions regarding Check No. 13703 issued to the City of Arcadia in the amount of \$24,174.81 for the Rio Hondo San Gabriel River Water Quality Group Coordinated Integrated Monitoring Program – MS4 Compliance FY 2015-16, Cost Share Year 2, CIMP Implementation and Check

No. 13727 to RKA Consulting Group (City Engineer) for using UUT funds to pay for inspections performed by RKA on private property. Councilmember Pycz felt that the inspection fees should be paid for by the respective property owner as part of construction fees.

City Manager Keith explained the cost sharing charges for the Rio Hondo San Gabriel River Water Quality Group. In regards to the inspections performed by RKA, Ms. Keith stated the inspections have to do with stormwater run-off (especially during the El Nino season) which often affect more than just one property and that they are not necessarily tied to construction sites. Councilmember Pycz stated that using UUT funds for such inspections was not the intent of the UUT Ordinance. Mayor Pro-Tem Lewis disagreed. City Attorney Reisman advised the City Council to agendize this discussion for next month.

**MOTION TO APPROVE
CONSENT CALENDAR:**

Councilmember Pycz moved to approve the Consent Calendar, Items A through D, as presented. Mayor Pro-Tem Lewis seconded the motion, which was carried by the following roll call vote:

AYES: Mayor Hale, Mayor Pro-Tem Lewis,
Councilmembers Barakat, Lathrop and Pycz

NOES: None

ABSENT: None

Motion passed 5:0

**DISCUSSION – EMERGENCY
RESPONSE COMMITTEE
APPOINTMENT AND
COMMITTEE COMPOSITON:**

City Manager Keith stated that on June 13, 2013 the City Council appointed Emergency Response Committee (ERC) members to ten (10) vacancies to be filled due to all expiring terms. In February 2013, the City Council adopted Resolution No. 13-03 establishing the Emergency Response Committee as an official committee and terms for membership. Since late 2014 the ERC has not been able to meet due to a lack of quorum. This evening the City Council will make one appointment (Jan Brink, District Two) and discuss the composition of the committee.

RESOLUTION NO. 13-03:

Per Resolution No. 13-03 Membership is defined as follows:

1. **Number of Committee Members.** The Emergency Response Committee shall consist of five members and five alternates, each of whom shall be appointed four a term of two years beginning July 1 and ending June 30, and are eligible, upon request, to serve two additional consecutive terms, for a total of six years. Each Councilmanic district shall have one member and one alternate member.
2. **Appointment.** Committee Members shall be appointed by the Mayor, subject to confirmation by the City Council. Members shall reside within Bradbury City limits at the time of their appointment and through the duration of their terms. Members shall be selected without respect to political affiliation and shall serve without compensation.
3. **Removal.** Members of the Emergency Response Committee may be removed by a majority vote of the entire City Council for neglect of duty, conflict of interest, malfeasance in office, unexcused absences or more than three consecutive regular meetings, or other cause in the City Council's sole discretion. The decision of the City Council regarding any such removal shall be final and not subject to appeal.

4. **Vacancies.** Vacancies occurring other than through expiration of a Member's term shall be filled for the remainder of the term in the same manner as for appointments.

RECOMMENDATION:

It is recommended that the City Council make an appointment to the Emergency Response Committee (ERC) and provide further direction to staff regarding the committee composition.

DISCUSSION:

Mayor Hale inquired about what happened to the appointment of Ann Macedo for District One. City Manager Keith stated that the City made numerous attempts to contact Ann Macedo and she never returned the calls.

Councilmember Lathrop suggested to modify Resolution No. 13-03 to eliminate term limits and to have each Councilmember, and not the Mayor, appoint his/her District representative and alternate. Councilmember Lathrop also suggested to appoint ERC committee members at large if a District is without representation.

MOTION:

Councilmember Lathrop made a motion to appoint Ms. Jan Brink as the District Two Alternate to the Emergency Response Committee, for a full term of 2 years, to expire June 2018, and to modify Resolution No. 10-13 to eliminate term limits and to have each Councilmember appoint his/her District representative and alternate to the ERC. Councilmember Barakat seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Hale, Mayor Pro-Tem Lewis, Councilmembers Barakat, Lathrop and Pycz

NOES: None

ABSENT: None

Motion passed 5:0

DISASTER CLASS:

City Manager Keith offered to contact Brenda Hunemiller from Area D to teach a Council 101 Disaster Class.

DISCUSSION – PARKS AND FACILITIES NEEDS ASSESSMENT:

Management Analyst Donayre stated that the City is participating in the LA County Department of Parks and Recreation and Place Works coordinated initiative known as the Parks and Facilities Needs Engagement. This initiative involves holding community engagement meetings which are meant to help LA County identify which projects might be considered for funding in the future and are therefore a community priority. The City held its community engagement meeting on January 12, 2016.

1. Parks partnership with Duarte and/or Monrovia
2. Acquisition of undeveloped land for a park with connecting trails
3. Wildlife Protection Corridor
4. Extending Lemon Trail onto the Winston Flood Control Channel
5. Increase dog waste prevention
6. Royal Oaks trail header board maintenance/replanting
7. Lemon Trail maintenance/increased planting
8. Trail integration/increased signage to make trails more continuous
9. Trail resurfacing/cement areas
10. Outdoor fitness area/equipment

RECOMMENDATION: It is recommended that the City Council review this item and provide further direction to staff on potential projects and continue the discussion about potential park and facilities projects for the LA County Park Needs Assessment.

DISCUSSION: The City Council liked all of the suggestions for the initiative except for #4 because the Flood Control Channel belongs to LA County Flood Control, not the City.

Councilmember Lathrop inquired if open space has to be accessible to the public.

DIRECTION TO STAFF: This item will be back on the February agenda (minus item #4) before being submitted to LA County Department of Parks and Recreation for consideration.

DISCUSSION – AUTHORIZATION TO REPLACE SOLAR SPEED FEEDBACK SIGNS ON MOUNT OLIVE DRIVE: Deputy City Engineer Gilbertson stated that in 2009, the City of Bradbury entered into a maintenance service agreement with Siemens Industry, Inc. (formerly Republic ITS) for the bi-annual maintenance of the two existing speed feedback signs located on Mount Olive Drive at a cost of \$300 per year. Both of the speed feedback signs stopped operating in January of this year (2015).

BACKGROUND: A Siemens service technician investigated the problem with the signs soon after staff was notified of a problem and a request was sent. The determination was to replace the batteries but that did not fix the problem. After repeated phone calls to Siemens, it took approximately another 75 days for another service technician to further investigate the problem. The new determination from the service technician was that the controller boards needed to be replaced. Another 90 to 120 days lapsed before the new controller boards were ordered, delivered and installed. Unfortunately, the new controller boards did not fix the problem either. Another 45 days lapsed until the City was notified by Siemens that the signs were beyond repair and needed to be replaced. The timeline described above shows that Siemens has been extremely unresponsive to the needs of the City of Bradbury in the repair of these signs.

DIRECTION TO STAFF: At the December 15, 2015 meeting, the City Council reviewed a proposal from a local traffic signal company, Macadee Electrical Construction, in the amount of 21,008. The City Council directed staff to obtain additional quotes from other vendors and to determine the warranty period for the new signs. Staff obtained quotes from two additional vendors (MSL Electric and Steiny). In addition, staff obtained quotes from three vendors for sign from another manufacturer. Staff also obtained cost proposal from the vendors to remove and dispose of the existing signs and the upper 12" of the foundations in the event that the City Council chose not install the new signs.

FINANCIAL REVIEW: MSL Electric, Inc. had the lowest quote for the new signs, however, the annual maintenance cost is the highest. Steiny and Company, Inc. had a slightly higher quote for a new sign, has a competitive quote for annual maintenance, and has the best warranty period.

If the City elects to install new signs, there are necessary funds in Measure R Restricted Funds and staff will request reimbursement for the cost of the sign replacement. If the reimbursement request is unsuccessful, there is sufficient funding available in the Undesignated Reserves to complete the project.

RECOMMENDATION:

It is recommended that the City Council authorize staff to issue a purchase order to Steiny and Company, Inc. to replace the existing solar speed feedback sign and to enter into an annual maintenance contract.

DISCUSSION:

Councilmember Pycz asked if the solar speed feedback signs are a deterrent. Deputy City Engineer Gilbertson replied yes.

Councilmember Barakat inquired about the lifespan of the signs. Deputy City Engineer Gilbertson replied that the average lifespan of the solar speed signs is about 10 years.

MOTION:

Councilmember Barakat made a motion to authorize staff to issue a purchase order to Steiny and Company, Inc. in the amount of \$20,380 to replace two existing solar speed feedback signs and to enter into an annual maintenance contract in the amount of \$1,200. Councilmember Pycz seconded the motion, which was carried by the following roll call vote:

APPROVED:

AYES: Mayor Hale, Mayor Pro-Tem Lewis,
Councilmembers Barakat, Lathrop and Pycz

NOES: None

ABSENT: None

Motion passed 5:0

**MATTERS FROM THE
CITY MANAGER:**

City Manager Keith stated that the City Clerk has certified that as of the close of the nomination period on Friday, January 15, 2016, that there are not more candidates than offices to be elected. The persons so nominated are Richard T. Hale, Jr. (District One), D. Montgomery Lewis (District Two) and Bruce Lathrop (District Four). A notice to these facts must be posted for five (5) days before the City Council can meet again to cancel the April 12, 2016 General Municipal Election before the 75th day (January 28) before the election. The City Council will meet on Wednesday, January 27th at 6:45 pm to make the appointments and cancel the Election.

City Manager Keith stated that Councilmember Lathrop is going to attend the City of Monrovia Station Square Park Dedication on Saturday, January 23, 2016 on behalf of the City. The City of Monrovia has asked the City to prepare a Proclamation for this event. The Monrovia Station and the Duarte/City of Hope Station are part of the Foothill Gold Line from Pasadena to Azusa, which will open March 5, 2016.

The Planning Commission will meet on Wednesday, January 27. There are two public hearings on the agenda: 535 Deodar Lane and 333 Mount Olive Drive.

MATTERS FROM THE CITY COUNCIL:

MAYOR HALE: Nothing to report

MAYOR PRO-TEM LEWIS: Mayor Pro-Tem Lewis reported that he and the City Manager attended a meeting with Regional Water Control Board and elected officials of the EWMP on January 14, 2016.

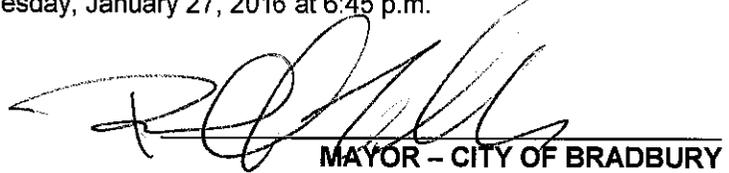
COUNCILMEMBER BARAKAT: Nothing to report

COUNCILMEMBER LATHROP: Councilmember Lathrop stated that the new Superintendent of the Duarte Unified School District is going to make a presentation at the February City Council meeting. The school district is looking for community input.

COUNCILMEMBER PYCZ: Nothing to report

ITEMS FOR FUTURE AGENDAS: NPDES/UUT Expenses Review

ADJOURNMENT: At 8:23 p.m. the City Council adjourned to a Special Meeting on Wednesday, January 27, 2016 at 6:45 p.m.


MAYOR – CITY OF BRADBURY

ATTEST:

Claudia Saldana
CITY CLERK – CITY OF BRADBURY