



AGENDA

**Regular Meeting of the Bradbury City Council
Tuesday, December 17, 2013
7:00 p.m. REGULAR MEETING
To be held in the Bradbury Civic Center
600 Winston Avenue, Bradbury, CA 91008**

OPEN SESSION 7:00 PM

CALL TO ORDER/PLEDGE OF ALLEGIANCE

ROLL CALL Mayor Pycz, Mayor Pro-Tem Barakat, Councilmembers Hale, Lewis and Lathrop

APPROVAL OF THE AGENDA Majority vote of the City Council to proceed with City business.

DISCLOSURE OF ITEMS REQUIRED BY GOVERNMENT CODE SECTION 1090 & 81000 ET. SEQ.

PUBLIC COMMENT

Any one wishing to address the City Council on any matter that is not on the agenda for a public hearing may do so at this time. Please state your name and address clearly for the record and limit your remarks to five minutes.

Please note that while the City Council values your comments, the City Council cannot respond nor take action until such time as the matter may appear on a forthcoming agenda.

Routine requests for action should be referred to City staff during normal business hours, 8:30 a.m. - 5:00 p.m., Monday through Friday, at (626) 358-3218.

The City of Bradbury will gladly accommodate disabled persons wishing to communicate at a City public meeting. If you require special assistance to participate in this meeting, please call the City Manager's Office at (626) 358-3218 at least 48 hours prior to the scheduled meeting.

PRESENTATION

Los Angeles County Fire Department presentation to the City of Bradbury

ACTION ITEMS*

1. CONSENT CALENDAR

All items on the Consent Calendar are considered by the City Council to be routine and will be enacted by one motion unless a Council Member request otherwise, in which case the item will be removed and considered by separate action. All Resolutions and Ordinances for Second Reading on the Consent Calendar, the motion will be deemed to be "to waive the reading and adopt."

- A. Minutes - Regular City Council Meeting of November 19, 2013
- B. Resolution No. 13-33: Demands & Warrants for December 2013
- C. Financial Statement for the month of November 2013

- D. Resolution No. 13-34: Allocating the City of Bradbury's Citizen's Option for Public Safety (COPS) Funds
- E. Second Reading of Ordinance No. 333 Zone Code Amendment No. ZCA 13-20 Creating Chapter 9.05.085 – Lemon / Winston / Royal Oaks Drive North Overlay Zone
- F. General Plan 2013-2030 Studies Additional Appropriations

2. Public Hearing – Zone Code Amendment No. ZCA 13-21, DRAFT ORDINANCE AMENDING SECTIONS 9.05.020.040 G, 9.05.030.040 G, 9.05.040.040 G, 9.05.050.040 G, 9.05.060.040 G 9.06.050, OF THE BRADBURY ZONE CODE RELATING TO ROOF PITCH

The City Council directed the City Planner to begin to review and update the City's design guidelines. The guidelines are now twenty-eight years old and some of the provisions have become outdated and do not reflect current trends and values in design and architecture. An analysis of the entire existing guidelines is underway. This item is the first proposed amendment. It is intended to provide more flexibility in the code for architecturally appropriate roof pitch. This recommended zone code amendment would eliminate the 3.5:12 minimum roof pitch requirements. It is recommended that the City Council open a public hearing, waive the first reading, and adopt ZCA 13-18 as stated in the attached Ordinance No. 332.

3. Discussion - Consideration of Comments to the Proposed Adoption of the 2014 Los Angeles County Fire Code for the Consolidated Fire Protection District

The City Council will review the proposed changes by the Los Angeles County Fire Department to the Fire Code and provide direction to staff.

4. Discussion – Consideration of an Agreement with e-PlanSoft to Provide Professional Services to the City of Bradbury for Building and Planning Permit Software

Currently all development project applications and permits are in hard copy format and are manually tracked and permitted. This process is time intensive, duplicates efforts and poses storage and security issues for the City. As a result, staff has been reviewing cost effective solutions utilizing new technologies in order to manage this process better. The City has the opportunity to partner with a company, e-PlanSoft, to streamline the development process electronically for \$450 a month, which could be offset by modifying our current Technology Fee to 6%. This minor adjustment to the fee makes the monthly use cost neutral because the use of the new permit system is paid for by those that will use it. It is recommended that the City Council authorize the City Manager to execute a professional services agreement with e-PlanSoft for the implementation of the planning and building permit software and raise the technology fee for plan check and building permits from 3% to 6%.

5. MATTERS FROM THE CITY MANAGER

6. MATTERS FROM THE CITY COUNCIL

Brief reports of individual Councilmembers activities relating to City business occurring since the last meeting.

Mayor Pycz

LA County City Selection Committee

Southern California Joint Powers Insurance Authority (JPJA)

Civic Center Sub-Committee

Mayor Pro Tem Barakat

*LA County Sanitation Districts
San Gabriel Valley Mosquito & Vector Control District
Foothill Transit
Temple Station Booster Club*

Councilmember Hale

*California Contract Cities Association (CCCA)
Civic Center Sub-Committee*

Councilmember Lewis

*Southern California Association of Governments (SCAG)
League of California Cities
Director of Bradbury Disaster Committee
Area "D" Office of Disaster Management*

Councilmember Lathrop

*San Gabriel Valley Council of Governments (COG)
Duarte Education Foundation
Duarte Community Education Council (CEC)*

7. ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The City Council will adjourn to a Regular Meeting at the Bradbury Civic Center, 600 Winston Ave., Bradbury, CA 91008 on Tuesday, January 21, 2014 at 7:00 p.m.

* *ACTION ITEMS* Regardless of a staff recommendation on any agenda item, the City Council will consider such matters, including action to approve, conditionally approve, reject or continue such item. Further information on each item may be procured from City Hall.

"I, Claudia Saldana, City Clerk, hereby certify that I caused this agenda to be posted at the Bradbury City Hall entrance gate on Friday, December 13, 2013, at 5:00 p.m."



CITY CLERK - CITY OF BRADBURY